

SHOSHONE JOINT SCHOOL DISTRICT NO. 312
BOARD OF TRUSTEES' MEETING MINUTES
Tuesday: December 13, 2016
6:30 p.m. Board Work Session
7:00 p.m. Regular Board Meeting

Board Work Session: 6:30 p.m.

Present:

Board Members: Chair Anthony Bozzuto and Vice-chair Lorie Race. Trustees Sarah Stowell and Sarah Thomas. Work session began 6:35 p.m. as a quorum was established.

Staff: Dr. Rob Waite, Dustin Henkelmann and Clerk Heather Wallace.

Absent: Trustee Rian Pine, excused by the Board of Trustees
Principals' Kelly Chapman and Emily Nelsen. Due to scheduling conflicts.

Guest: None

I. Evaluations: Dr. Waite presented a power point titled Nine Characteristics of Highly Effective Schools: Educational Effectiveness Survey. Recently the Shoshone schools participated in a survey reflecting the Nine Characteristics of Highly Effective Schools. This survey was offered to all teachers and students grades fifth grade to twelfth. Dr. Waite shared the results of the survey and clarified the comparisons in the report are based on a nationwide survey (exhibit A).

The results show the District is improving on the nine characteristics. At this time the administrators are working through the report and identifying what additional improvements can be made.

Regular Monthly Meeting 7:00 p.m.

I. Call to Order:

The monthly school board meeting was called to order at 7:10 p.m. by Chair Bozzuto. Meeting was held in the Shoshone High School art room (#278) located at 61 East Highway 24, Shoshone, Idaho.

Present:

Board Members: Chair Anthony Bozzuto and Vice-Chair Lorie Race. Trustees: Sarah Stowell and Sarah Thomas. Quorum of the Board was established as prescribed in Idaho Code: 33-510.

Staff: Dr. Rob Waite, Dustin Henkelmann and Clerk Heather Wallace.

Absent: Trustee Rian Pine, excused by the Board of Trustees
Principals' Kelly Chapman and Emily Nelsen due to conflict in schedules.

Guest: None

Chair Bozzuto led the Board and staff in the *Pledge of Allegiance*.

II. Consideration of Public Input:

Those wishing to address the Board will fill out a *Request to Appear* before the Board (1520F) and submit to the District Clerk before the beginning of the meeting. None were presented

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III. Reports:

- A. Shoshone Education Association (S.E.A.): Mr. Henklemann represented the S.E.A. and reported the annual cinnamon roll sale was held December 10th. Fifty dozen cinnamon rolls were made which raised \$400 for the S.E.A. scholarship Fund. This scholarship is available to graduating seniors who are entering the education field.
- B. Shoshone Teachers: No report for the month of December:
- C. Student Body: No report for the month of December.
- D. Goals and School Improvement: Per Dr. Waite's request this item was combined with item:
VI. School Board Training-School Improvement.

IV. Consent Agenda:

- A. Approval of Agenda
 - B. Approval of the Minutes
 - i. November 08, 2016 Regular Board Meeting Minutes
 - ii. November 10, 2016 Special / Facilities Committee Board Minutes
 - C. Principal/Superintendent Reports
 - D. Accept reports as presented
- Trustee Stowell made a motion to approve the consent agenda as presented. Trustee Thomas seconded.

Discussion:

- 1. Dr. Waite reported on the recent Storyline Culmination/Elementary Music Concert. The evening was well attended and the Storyline "stores" raised over \$1000 to be donated to the local food bank. Both Dr. Waite and the Board praised the students and teachers for an excellent program.

Chair Bozzuto stated it had been moved and seconded to approve the consent agenda as presented and asked for Trustees' voice vote. Motion carried by four aye votes to zero nay votes.

IV. Financials:

- A. Accounts Payables
- B. District Financial Statement
- C. Secondary Financial Statement
- D. Elementary Financial Statement

Trustee Thomas made a motion to accept the accounts payables and financial statements as presented. Trustee Stowell seconded.

Discussion:

- 1. Dr. Waite reviewed notes prepared by the business manager.
 - a. The school library recently received two more grants. These grants will purchase new books and supplies.
 - b. The *Consolidated Plan* was approved; therefore, Mrs. Harris will be requesting grant reimbursements.
 - c. The *Carl Perkins Grant* was also approved.

1 d. Mrs. Harris has been researching the Special Education accounts and the
2 Medicaid reimbursement regulations. She has been working with Richfield
3 on this issue and both schools will be changing the way Medicaid expenses are
4 reported. The Board will see those changes in future financial statements
5

6 Chair Bozzuto stated it had been moved and seconded to approve the accounts payables and
7 financial statements as presented and asked for Trustees' voice vote. Motion carried by four aye
8 votes to zero nay votes.
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10 **VI. School Board Training- School Improvement:**

11 A. Dual Credit/ Go-On Programs: Dr. Waite addressed the Board on the difference between dual
12 credit and go-on programs available to high school students. Dr. Waite reported that most
13 Shoshone High School students interested in this kind of opportunity participate in the go-on
14 program through College of Western Idaho. In the go-on program, students enroll in an on-line
15 accredited college class and upon passing the class the student will received College of Western
16 Idaho credit and the district will also honor the class as a high school credit. The college credit is
17 offered at the low cost as well as the dual credit. Some high schools have policy that will not
18 allow credits to be earned this way. In the dual credit situation, the student attends a high school
19 class and with extra work can earn a college credit at the same time in the same subject. The
20 teacher of the course must be approved by the college giving the credit. Some colleges will only
21 accept the credit as an extracurricular credit and not as a course credit.
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23 B. (added) Policy Review: Dr. Waite introduced a new topic to the Board of Trustees, Policy
24 Review. Dr. Waite would like to review at least one policy and/or procedure at each regular
25 board meeting. This month he discussed school policy on student privacy and surveillance
26 cameras. District policy states the video of students will not be shown to follow privacy FERPA
27 laws. The few exceptions are:

- 28 1. Student discipline that requires the involvement of law enforcement. At that time the
29 surveillance video becomes the property of the law enforcement.
- 30 2. Only one student is involved and the video records only that student. Then the
31 student's parents could view the video.
- 32 3. A non-educational event. Example would be a video of concerts, basketball games,
33 etc.
- 34 4. If the video is required to address issues with the building. Example the school
35 architect needs to observe the flow of the building to fix potential areas of hazard.
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37 Dr. Waite explained that parents do have the right to sign a "opt out" form. This would prohibit
38 their child being in school pictures, name in the paper, etc. When these forms are received the
39 district is very aware of the protocol to be followed.
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41 **VII. Motion for Adjournment:**

42 A. Next Meeting:

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44 Board Work Session: Tuesday, January 10, 2017 6:30 p.m.
45 Regular Meeting: Tuesday, January 10, 2017 7:00 p.m.
46 Shoshone High School Art Room (#278)
47 61 East Highway 24
48 Shoshone, Idaho 83352
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50 Vice-chair Race made a motion to adjourn the meeting at 7:37 p.m. Trustee Stowell seconded.

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Discussion: None

Chair Bozzuto stated it had been moved and seconded to adjourn the meeting and asked for Trustees' voice vote. Motion carried by three aye votes to zero nay votes.

Heather Wallace
Heather Wallace
District Clerk
December 13, 2016

This document serves as the official minutes of the December 13, 2016 Board Meeting. An audio recording of the minutes is kept as a support document.

9 Characteristics of Highly Effective Schools

Educational Effectiveness Survey

Collaboration and Communication

- ◎ Students: 53% Always or Often, 79% add
Sometimes
- ◎ Compare with the highest 5% highest
schools: 3.52 vs. 3.7 on 5 point scale
- ◎ Staff: 77% Always or Often, 94% add
Sometimes
- ◎ Compare with the highest 5% highest
schools: 4.1 vs. 3.7 on 5 point scale

Clear and Shared Focus

- ◎ Students: 62% Always or Often, 90% add Sometimes
- ◎ Compare with the highest 5% highest schools: 3.69 vs. 3.9 on 5 point scale
- ◎ Staff: 86% Always or Often, 96% add Sometimes
- ◎ Compare with the highest 5% highest schools: 4.4 vs. 4.2 on 5 point scale

High Standards and Expectations

- ◎ Students: 84% Always or Often, 95% add Sometimes
- ◎ Compare with the highest 5% highest schools: 4.32 vs. 4.4 on 5 point scale
- ◎ Staff: 73% Always or Often, 88% add Sometimes
- ◎ Compare with the highest 5% highest schools: 4.1 vs. 3.8 on 5 point scale

Effective Leadership

- ◉ Students: 55% Always or Often, 83% add Sometimes
- ◉ Compare with the highest 5% highest schools: 3.59 vs. 3.8 on 5 point scale
- ◉ Staff: 80% Always or Often, 89% add Sometimes
- ◉ Compare with the highest 5% highest schools: 4.4 vs. 4.1 on 5 point scale

Supportive Learning Environment

- ◉ Students: 53% Always or Often, 79% add Sometimes
- ◉ Compare with the highest 5% highest schools: 3.57 vs. 3.8 on 5 point scale
- ◉ Staff: 76% Always or Often, 94% add Sometimes
- ◉ Compare with the highest 5% highest schools: 4.2 vs. 4.2 on 5 point scale

Parent and Community Involvement to Support Learning

- Students: 50% Always or Often, 74% add Sometimes
- Compare with the highest 5% highest schools: 3.37 vs. 3.6 on 5 point scale
- Staff: 58% Always or Often, 90% add Sometimes
- Compare with the highest 5% highest schools: 3.7 vs. 3.6 on 5 point scale

Monitoring of Teaching and Learning

- ◉ Students: 54% Always or Often, 78% add Sometimes
- ◉ Compare with the highest 5% highest schools: 3.53 vs. 3.7 on 5 point scale
- ◉ Staff: 61% Always or Often, 80% add Sometimes
- ◉ Compare with the highest 5% highest schools: 3.9 vs. 3.9 on 5 point scale