

SHOSHONE JOINT SCHOOL DISTRICT NO. 312
BOARD OF TRUSTEES' MEETING MINUTES
Tuesday: February 14, 2017
6:30 p.m. Board Work Session
7:00 p.m. Regular Board Meeting

Board Work Session: 6:30 p.m.

Present:

Board Members: Chair Anthony Bozzuto and Vice-chair Lorie Race. Trustees: Sarah Stowell and Sarah Thomas. Work session began 6:32 p.m. as a quorum was established.

Staff: Dr. Rob Waite, Principals' Kelly Chapman and Emily Nelsen. Clerk Heather Wallace.

Absent: None

Guest: None

I. Public Records: Dr Waite opened his discussion on public records by presenting a power point titled: Open Meeting Laws and Best Practices. Topics that were reviewed and discussed were:

- a. emails;
- b. agenda- clear and precise;
- c. legislation;
- d. knowing and following procedures, policies, and protocol;
- e. public records request; and,
- f. executive sessions- when, what, and why

Dr. Waite also presented an exercise for the Board to participate in by reviewing scenarios and the appropriate, legal solutions.

Regular Monthly Meeting 7:00 p.m.

I. Call to Order:

The monthly school board meeting was called to order 7:10 p.m. by Chair Bozzuto. Meeting was held in the Shoshone High School art room (#278) located at 61 East Highway 24, Shoshone, Idaho.

Present:

Board Members: Chair Anthony Bozzuto and Vice-Chair Lorie Race. Trustees: Sarah Stowell and Sarah Thomas. Quorum of the Board was established as prescribed in Idaho Code: 33-510.

Staff: Dr. Rob Waite, Principals' Kelly Chapman and Emily Nelsen, Dustin Henkelmann, and Clerk Heather Wallace.

Absent: None

Guest: None

Chair Bozzuto led the Board and staff in the *Pledge of Allegiance*.

II. Consideration of Public Input:

Those wishing to address the Board will fill out a *Request to Appear* before the Board (1520F) and submit to the District Clerk before the beginning of the meeting. None were presented

1 **III. Reports:**

2 A. Shoshone Education Association (S.E.A.): Mr. Henkelmann reported on March 2, 2017 the
3 S.E.A. will hold their annual Dr. Seuss Candy/Cookies Sale. Proceeds will go towards the Idaho
4 Children's fund

5 B. Shoshone Teachers: No report for the month of February

6 C. Student Body: Principal Chapman reported on the following:

7 1. The FFA attended the 360 Leadership Conference in Pocatello. The group ended up staying
8 an extra night due to closed roads and dangerous driving conditions.

9 2. BPA and ACA DECA groups will be attending state conferences.

10 3. Boys high school basketball is in tournaments.

11 4. The Idaho Shakespeare Festival will be presenting: *A Midsummer Night's Dream* to the
12 students.

13 5. Four Shoshone students are participating with several Dietrich students in a robotics club.

14 The Shoshone City Library was awarded a grant for a robotics program and invited students
15 to join.

16 D. Goals and School Improvement: Per Dr. Waite's request this item was combined with item:

17 *VII. School Board Training-School Improvement.*

18
19 **IV. Consent Agenda:**

20 A. Approval of Agenda

21 B. Approval of the Minutes

22 1. January 10, 2017 Regular Board Meeting Minutes

23 C. Principal/Superintendent Reports

24 D. Emergency School Closure: January 19th and January 24th, 2017 due to snow/weather

25 E. New Hire: Para Professional: *Morgan Bench*

26 F. May 16, 2017 Trustee Election Resolution

27 G. Accept reports as presented

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29 Trustee Stowell made a motion to approve the consent agenda as presented. Trustee Thomas
30 seconded.

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32 Discussion:

33 1. Principal Nelsen reported the elementary staff recently had a P.L.C. day. The English
34 language art's coach conducted observations, met with teachers during prep time and
35 after school. The day was a success for the staff.

36 2. Principal Chapman likewise reported the secondary staff worked with the math coach
37 for two days and it was also very successful.

38 3. Dr. Waite reported the district has one more "snow day/emergency closure day" before
39 time will need to be made up.

40 4. Miss. Bench has been a long term substitute in the special education program and the
41 District would like to add her as an employee for the remaining of the year. Miss
42 Bench is currently taking a break from college courses.

43 5. Election zones and timelines were reviewed in reference to the May 16, 2017 Trustee
44 Election Resolution.

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46 Chair Bozzuto stated it had been moved and seconded to approve the consent agenda as
47 presented and asked for Trustees' voice vote. Motion carried by four aye votes to zero
48 nay votes.

1 **IV. Financials:**

- 2 A. Accounts Payables
- 3 B. District Financial Statement
- 4 C. Secondary Financial Statement
- 5 D. Elementary Financial Statement

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7 Trustee Thomas made a motion to accept the accounts payables and financial statements as
8 presented. Trustee Stowell seconded.

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10 Discussion:

- 11 1. Dr. Waite reviewed notes prepared by the business manager:
 - 12 a. as a follow-up from the January board meeting- maintenance accounts have
 - 13 been set up to match with the state funding codes. These changes will show on
 - 14 the next financial statement.
 - 15 b. REAP funds have been transferred to technology as per budget.
 - 16 c. Fund line items are in line with the budget
 - 17 d. Federal granting funding requests are submitted monthly.

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19 Chair Bozzuto stated it had been moved and seconded to approve the accounts payables and
20 financial statements as presented and asked for Trustees' voice vote. Motion carried by four aye
21 votes to zero nay votes.

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23 **VI. Board Business:**

- 24 A. Board/Superintendent Evaluation:

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26 Vice-chair Race made a motion to accept the 2016-2017 Board/Superintendent Evaluation as
27 presented. Trustee Stowell seconded.

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29 Discussion:

- 30 1. Dr. Waite briefly re-capped the process and notes typed from the January board
31 meeting.

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33 Chair Bozzuto stated it had been moved and seconded to accept the 2016-2017
34 Board/Superintendent Evaluation as presented and asked for Trustees' voice vote. Motion carried
35 by four aye votes to zero nay votes.

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37 **VII. School Board Training- School Improvement:**

38 A. Policy Review: Dr. Waite reviewed the administration evaluation process with the Board of
39 Trustees. It was explained that the principal evaluations are directly tied into the superintendent's
40 evaluation that is reported to the State Department of Education. The following items were
41 pointed out as some componets of the evaluation:

- 42 1. Student achievement- state testing results of all students;
- 43 2. Student achievement- individual student growth;
- 44 3. Student achievement/professional development date; and,
- 45 4. Teacher quality-as measured with Danielson Framework.

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47 An actually copy of the evaluation format will be filed with these minutes.

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49 Dr. Waite added that all components are added together for an evaluation score that is turned into
50 the State Department of Education.

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Chair Bozzuto asked if these evaluations follow a teacher if they leave a district. Dr. Waite responded that they do, it is a law the districts must follow.

In closing, Dr. Waite reported on the progress of facilities. With the winter weather conditions the architects are actually slightly behind schedule but remain to be in contact with Mr. Larson and Dr. Waite.

Chair Bozzuto asked if the building has suffered any water damage due to the snow and rain accumulation. Dr. Waite responded there has been a very small amount of water in the building which has resulted in no damage to the building. Dr. Waite recognized the exceptional job by the maintenance team and the snow removal team in keeping the building and grounds clear and safe.


VIII. Motion for Adjournment:

- A. Next Meeting:
 - Board Work Session: Tuesday, March 14, 2017 6:30 p.m.
 - Regular Meeting: Tuesday, March 14, 2017 7:00 p.m.
 - Shoshone High School Art Room (#278)
 - 61 East Highway 24
 - Shoshone, Idaho 83352

Trustee Thomas made a motion to adjourn the meeting 7:42 p.m. Trustee Stowell seconded.

Discussion: None

Chair Bozzuto stated it had been moved and seconded to adjourn the meeting and asked for Trustees' voice vote. Motion carried by four aye votes to zero nay votes.


Heather Wallace
District Clerk
February 14, 2017

This document serves as the official minutes of the February 14, 2017 Board Meeting. An audio recording of the minutes is kept as a support document.