

SHOSHONE JOINT SCHOOL DISTRICT NO. 312
BOARD OF TRUSTEES' MEETING MINUTES

Tuesday: July 11, 2017

6:30 p.m. Board Work Session

7:00 p.m. Annual and Regular Board Meeting

Board Work Session: 6:30 p.m.

Present:

Board Members: Chair Anthony Bozzuto. Trustees: Rachelle Livingson, Sarah Stowell, and Sarah Thomas. Work session began at 6:33 p.m. as a quorum was established.

Staff: Dr. Rob Waite, Principals Kelly Chapman and Emily Nelsen. Clerk Heather Wallace.

Absent: Vice-chair Lorie Race- Previous engagement. Excused by Chair Bozzuto.

Guest: Michael Arrington from Starr Corporation.

I. Construction Process: Dr. Waite brought the Board of Trustees up to date regarding the construction process and what to expect in the coming months. In addition Dr. Waite introduced Michael Arrington from Starr Corp. Mr. Arrington was invited to the Board meeting to answer any questions the Board may have about CM-GC services and/or Starr Corp. The following topics were discussed:

- A rendering design/concept design for the remodel/addition project.
- Elementary vehicle/bus/parking areas
- Alternative school location
- GM-GC responsibilities
- Bid Process
- The possibility of Starr Corp holding an orientation night for local contractors to learn how to bid jobs and become correctly certified with the State of Idaho.
- Process of how Starr Corp will bid jobs when the company is also listed as the GM-GC.

The Board was also presented with a business portfolio from Design West Architect Services, and Starr Corporation.

Regular Monthly Meeting 7:00 p.m.

I. Call to Order:

The monthly school board meeting was called to order at

7:17 p.m. by Chair Bozzuto. Meeting was held in the Shoshone High School art room (#278) located at 61 East Highway 24, Shoshone, Idaho.

Present:

Board Members: Chair Anthony Bozzuto. Trustees: Rachelle Livingston, Sarah Stowell and Sarah Thomas. Quorum of the Board was established as prescribed in Idaho Code: 33-510.

Staff: Dr. Rob Waite. Principals Kelly Chapman and Emily Nelsen. Clerk Heather Wallace.

Absent: Vice-chair Lorie Race; previous engagement. Excused by Chair Bozzuto.

Guest: Michael Arrington from Starr Corporation.

Shoshone Joint School District NO. 312 Regular Board Meeting: July 11, 2017

1 Chair Bozzuto led the Board and staff in the *Pledge of Allegiance*.

2
3 **II. Consideration of Public Input:**

4 Those wishing to address the Board will fill out a *Request to Appear* before the Board (1520F)
5 and submit to the District Clerk before the beginning of the meeting.

6
7
8 **III. Annual Meeting:**

9 A. Board Nominations:

- 10 1. Chair of the Board
11 2. Vice-Chair of the Board
12

13 Trustee Thomas nominated Trustee Anthony Bozzuto as Chair of the Board. Trustee Stowell
14 seconded the nomination. Trustee Bozzuto accepted the nomination.

15
16 Trustee Thomas nominated Trustee Race as Vice-chair of the Board. Trustee Stowell seconded
17 the nomination. Trustee Race was not available to accepted her nomination but had confirmed
18 with Trustee Bozzuto at an earlier time she would continue in the position of Vice-chair if
19 nominated.

20
21 Trustee Thomas made the motion to accept the nominations of Anthony Bozzuto as Chair and
22 Lorie Race as Vice-chair as presented. Trustee Stowell seconded.

23
24 Discussion: None

25
26 Motion had been moved and seconded to accept the nominations of Anthony Bozzuto as Chair
27 and Lorie Race Vice-chair as presented and asked for Trustees' voice vote. Motion carried by a
28 four aye to zero nay votes.

29
30 **At this time: Trustee Bozzuto and Trustee Race took office of Chair and Vice-Chair for the**
31 **remainder of the meeting; continuingly until July 2017.**

32 B. Designate:

- 33 1. Superintendent as CEO of the District- Dr. Rob Waite
34 2. Treasurer- Shannon Harris
35 3. Clerk- Heather Wallace
36 4. Board Meeting Schedule-
37 5. Official Posting Places- School Building, Post Office, Lincoln County
38 Courthouse.
39 6. Official Publication- Times News
40 7. Re-appointment of all standing committees
41 8. Legal Representatives- Anderson, Julian & Hull, LLP
42 9. Official Bank- Wells Fargo
43 10. Auditor- Mr. Mike Burr
44 11. Insurance Agent: Hub International, Insurance Company: EMC
45 12. District Handbooks

46
47
48 Trustee Stowell made a motion to accept item B, subjects one through twelve as presented.
49 Trustee Thomas seconded.

- 1 Discussion: Dr. Waite reviewed the committees the Trustees participated on:
2 i. Chair Bozzuto- Risk Management, Negotiations, Attendance Appeals, and
3 Handbook Committee.
4 ii. Vice-Chair Race- Negotiations, Budget Committee, and Shoshone Education
5 Foundation.
6 iii. Trustee Livingston- Policy, Evaluations, and Negotiations- Alternate (back-up)
7 iv. Trustee Stowell- Budget Committee
8 v. Trustee Thomas- Evaluation Committee
9 vi. As Needed- Senior Project.

10
11 Further discussion took place on:

- 12
13 • The board will continue to hold regular board meetings on the second Tuesday of each
14 month with a 6:30 p.m. work session and a 7:00 p.m. regular meeting.
15

16 Chair Bozzuto stated it had been moved and seconded to approve items b, subjects' one through
17 twelve as discussed and asked for Trustees' voice vote. Motion carried by four aye votes to zero
18 nay votes.
19

20 **IV. Reports:**

- 21 A. Shoshone Education Association (S.E.A.): No report for the month of July.
22 B. Shoshone Teachers: No report for the month of July.
23 C. Student Body: No report for the month of July.
24 D. Goals and School Improvement: No report for the month of July.
25

26 **V. Consent Agenda:**

- 27 A. Approval of Agenda
28 B. Approval of the Minutes
29 1. June 13, 2017: Budget Hearing and Regular Board Meeting Minutes
30 C. New Hires: Alternative Education Mentor: *Rachel Kashmitter*
31
32 D. Weekly Principal/Superintendent Reports
33 E. Accept reports as presented
34

35 Trustee Stowell made a motion to approve the consent agenda as presented. Trustee Livingston
36 seconded.
37

38 Discussion:

- 39 • Dr Waite explained the Mrs. Kashmitter is in the process of being a certified social
40 worker. She will be working with all grades; especially in the alternative high school and
41 the restorative justice classroom.
42 • The alternative teachers and Principal Chapman have met and wrote new curriculum plan
43 for the alternative high school. The curriculum is similar to the elementary school
44 program.
45

46 Chair Bozzuto stated it had been moved and seconded to approve the consent agenda as
47 presented and asked for Trustees' voice vote. Motion carried by
48 four aye votes to zero nay votes.
49
50

1 **VI. Financials:**

2 A. Accounts Payables

3 B Financial Reports

4
5 Trustee Stowell made a motion to accept the accounts payables as presented. Trustee Thomas
6 seconded.

7
8 Discussion:

- 9 • Dr. Waite reported the following from Shannon Harris, Business Manager:
- 10 1. Budget is under budget.
 - 11 2. Revenue from the bond account will be moved to the plant and facilities account.
 - 12 3. Michael Burr, C.P.A. will be in the District July 12th and 13th for the District Audit.

13
14 Chair Bozzuto stated it had been moved and seconded to approve the accounts payables and
15 financial statements as presented and asked for Trustees' voice vote. Motion carried by
16 four aye votes to zero nay votes.

17
18 **VII. Board Business:**

19 A. Select Design West for Architect Services

20
21 Trustee Stowell made a motion to select Design West for Architect Services. Trustee Thomas
22 second.

23 Discussion: Dr. Waite reported the District received two bids for architect services. The process
24 to choosing an agency was based on a scoring system.

25
26 Chair Bozzuto stated it had been moved and seconded to select Design West for architect
27 Services as presented and asked for Trustees' voice vote. Motion carried by four aye votes to
28 zero nay votes.

29
30 B. Select Starr Corporation for CM-GC Construction Services.

31
32 Trustee Stowell made a motion to select Starr Corporation for CM-GC Construction Services.
33 Trustee Thomas second.

34
35 Discussion: Dr. Waite reported that nine agencies applied for the position. Agencies were
36 evaluated on a scoring system to determine to award the contract too.

37
38 Chair Bozzuto stated it had been moved and seconded to select Starr Corporation for CM-GC
39 Construction Services as presented and asked for Trustees' voice vote. Motion carried by
40 four aye votes to zero nay votes.

41
42 **VIII. School Board Training- Key Works of School Boards- Goals and Improvement:**

43 A. Dr. Waite briefed the Board on the progress of the project and now feels like the team is in
44 place to move forward. The bond election will be held on August 29, 2017.

45
46 It was also reported that a local group is forming to help promote the bond to the committee and
47 voters.

1 **VIII. Motion for Adjournment:**

2 A. Next Meeting:

3 Board Work Session: Tuesday, August 8, 2017 at 6:30 p.m.

4 Regular Board Meeting: Tuesday, August 8, 2017 at 7:00 p.m.

5 Shoshone High School Art Room (#278)

6 61 East Highway 24

7 Shoshone, Idaho 83352

8
9 Trustee Thomas made a motion to adjourn the meeting at 7:40 p.m. Trustee Livingston seconded.

10
11 Discussion: None

12
13 Chair Bozzuto stated it had been moved and seconded to adjourn the meeting and asked for
14 Trustees' voice vote. Motion carried by four aye votes to zero nay votes.

15 *Heather Wallace*

16 Heather Wallace

17 District Clerk

18 July 11, 2017

19
20 This document serves as the official minutes of the July 11, 2017 Board Meeting. An audio
21 recording of the minutes is kept as a support document.