

SHOSHONE JOINT SCHOOL DISTRICT NO. 312
BUDGET COMMITTEE MEETING MINUTES
Thursday, May 24, 2017
7:00 p.m

I. Call to Order:

This meeting is a Budget Committee meeting to discuss the proposed 2017-2018 budget by the administration. There was no action or direction from the Board as an entity. There were three board members present which did establish a quorum as prescribed in Idaho Code: 33-510. Meeting was held in the Shoshone High School art room located at 61 East Highway 24, Shoshone, Idaho and began at 7:00 p.m.

Present:

Board Members: Vice-Chair Lorie Race. Trustees: Sarah Stowell and Sarah Thomas. A quorum of the Board was established as prescribed in Idaho Code: 33-510 but no action or direction from the Board as an entity was made.

Staff: Dr. Rob Waite, Principals Kelly Chapman and Emily Nelsen, Denice Christiansen, Shannon Harris and Mark Sant.

Absent: Chair Anthony Bozzuto. Trustee Rachelle Livingston.

Other of the Committee Present: Bart Koonce, Bill Marsh, and Ciara Naylor

Dr. Waite welcomed and thanked everyone for attending the budget meeting. At this time, Dr. Waite presented a power-point titled: 2017-2018 Budget (exhibit a)

Dr. Waite provided a brief re-cap of budgetary information the administration staff had gathered and is proposing (exhibit b)

COMMITTEE RECOMMENDATION:

The Budget Committee recommends that the proposed budget be set before the Board of Trustees at the Budget Hearing on Tuesday, June 13, 2017 at 6:30 p.m.

Dr. Waite thanked everyone for attending and adjourned the meeting.

Heather Wallace

Heather Wallace

District Clerk

May 25, 2017

This document serves as the official minutes of the May 24, 2017 budget meeting. There is not audio recording of this meeting.

2017-2018 BUDGET

What is a budget?

- A "budget" is the school district's plan for the upcoming fiscal year. The budget will always include estimated costs of goods and services, which the district intends to purchase in the upcoming fiscal year. And the budget will always include an estimate of the "resources" that the district will use to pay for the costs.


- Generally, “good” budget development and implementation facilitate transparency and accountability. Responsible spending is important to most citizens. Here are a few of the ways in which the budget process can facilitate transparency and accountability: (1) uniform procedures, (2) independent committee members, (3) public meetings, and (4) public participation.

- **Phase 1** begins the process. Phase 1 involves the budget officer. The budget officer puts together a proposed budget based on school goals.
- **Phase 2** involves the budget committee. The budget committee reviews the proposed budget, listens to comments from citizens, and approves a proposed budget. The budget committee reviews the proposal to ensure that the district is planning to spend money in furtherance of expressly stated district goals.

- **Phase 3** involves the school board. Phase 3 includes adopting the budget and hearing again from the community.
- **Phase 4** involves the school district and the school board. Phase 4 occurs during the fiscal year when the local government is operating under the adopted budget to implement plan laid out in the budget.

Long Range Plan Goals

- Maintain innovative programs (extended day, alternative school, restorative justice, all day kindergarten, etc.)
- Maintain instructional time
- Maintain training time
- Technology
- Formal review of building needs at least once every 5 years
- We believe in investment in recruitment and retention of the best teachers and staff.
- We believe the teacher is essential to the learning process



School Goals

- Nine Characteristics

- Clear and shared focus
- Effective leadership
- High levels of collaboration
- Curriculum, instruction and assessment aligned with standards
- Frequent monitoring of learning and teaching
- Focused professional development


- Supportive learning environment
- High levels of appropriate parental involvement
- High standards and expectations of all students

Build proposed budget

- Initial is based on certain assumptions/gather input
- Gather staff budgets, review last years expenditures, review new information
- Convene budget committee meeting, make adjustments, eventually approve proposed budget
- Board approves budget, and other associated proposals

Unique to 2017-2018

- Health Insurance small increase after new plan last year
- Continued transition to career ladder (career ladder or 3%) on a 5 year implementation plan
- Maintenance requirements reinstated
- Expiration of a couple of large grants
- New federal program for “at risk” students



Questions, comments,
concerns?