

INSTRUCTION

2540

Selection, Adoption and Removal of Curricular Materials

**The term “curricular materials” is defined as textbook; instructional media, including software; audio/visual media; and internet resources purchased using district funds, or officially adapted by the District.**

Curriculum committees will generally be responsible to recommend textbooks and major instructional materials for consideration by the Board for curricular materials that are not covered by the state curriculum materials committee. **The Superintendent shall establish a curricular materials adoption committee for the purpose of advising the Board on selection of curricular materials for use within the District. This committee will comply with State Law.**

Recommendations for **adaption of curriculum materials** will be made to the Superintendent, with a final decision being made by the Board. The function of the committee is to ensure that materials are selected in conformance with stated criteria and established district goals and objectives.

Selection and Adoption

The curricular materials adoption committee should develop, prior to selection, a set of selection criteria against which curricular materials will be evaluated. The criteria should include the following along with other appropriate criteria. Curricular materials shall:

- be congruent with identified instructional objectives;
- present more than one viewpoint on controversial issues;
- present minorities realistically;
- present non-stereotypic models;
- facilitate the sharing of cultural differences;
- be priced appropriately.

Removal

Curricular materials may be removed when they no longer meet the criteria for initial selection, when they are worn out, or when they have been judged inappropriate through the Learning Materials Review Process.

Procedure History:

Promulgated on: June 10, 2008  
Revised on: October 11, 2022

Reviewed in:           October 2013  
                              October 2022

Legal References: I.C. § 33-118A Curricular Materials — Adoption Procedures  
I.C. § 33-512A District Trustees - District Curricular Materials

Adoption Committees  
IDAPA 08.02.03.128 Curricular Materials Selection