

SHOSHONE JOINT SCHOOL DISTRICT NO. 312
BOARD OF TRUSTEES' MINUTES
Monday, January 13, 2014
6:30 p.m. Board Work Session
7:00 p.m. Regular Monthly Board Meeting

Board Work Session: 6:30 p.m.

Chair Bozzuto called the board work session to order at 6:36 p.m.

Present:

Board Members: Chair Anthony Bozzuto and Vice-chair Lorie Race. Trustees: Casey Bryant and Carl Horn. Quorum of the Board was established.

Staff: Principal Kelly Chapman, Steve Mitchell, Principal Emily Nelsen, Elizabeth Torkelson, Dr. Rob Waite and Clerk Heather Wallace.

Absent: Trustee Rian Pine- excused. Trustee Pine had a prior commitment and could not attend the meeting.

Guest: None.

I. Year-End Review:

Dr. Waite provided a power point titled Annual State of the District (exhibit A). Items of discussion included:

- a. Board Responsibilities
- b. Issues that could hinder board relationships
- c. The Superintendent's job description consists of:
 - i. leadership
 - ii. organizational management
 - iii. human resource leadership; labor relations
 - iv. policy and governance
 - v. execution of goals
- d. Review of the Nine Characteristics of High Performing Schools

Dr. Waite ended his discussion with a recap of the following year-end highlights:

- a. Common Core-high standards of students, collaboration and communication and focused professional development.
- b. Environment-opportunities for kids; internship.
- c. Monitoring of teaching and learning.

The Board further discussed curriculum choices, the decision process and how much is local and/or state control, how much control do private or charter schools have with curriculum choice and the evaluation requirements. In response to the question of areas that could use improvement Dr. Waite responded that there is always room to continue improvement but pointed out the following:

- a. To expand on the clear and shared focus
- b. Parents should expect higher expectations from and for their own children
- c. Be more supportive of the learning environment
- d. Higher levels of community involvement

Regular Monthly Meeting 7:00 p.m.

I. Call to Order:

The monthly school board meeting was called to order at 7:02 p.m. by Chair Bozzuto. Meeting was held in the Shoshone High School Art Room (#278) located at 61 East Highway 24, Shoshone, Idaho.

Present:

Board Members: Chair Anthony Bozzuto and Vice-chair Lorie Race. Trustees: Casey Bryant and Carl Horn. Quorum of the Board was established.

Staff: Principal Kelly Chapman, Steve Mitchell, Principal Emily Nelsen, Elizabeth Torkelson, Dr. Rob Waite and Clerk Heather Wallace.

Absent: Trustee Rian Pine- excused. Trustee Pine had a prior commitment and could not attend the meeting.

Guest: Clay Ritter representing the Shoshone Public Library

The Flag Salute was lead by Chair Bozzuto.

II. Consideration of Public Input:

Those wishing to address the Board will fill out a Request to Appear before the Board (1520F) and submit to the District Clerk before the beginning of the meeting.

Mr. Clay Ritter submitted a request to address the Board of Trustees. Chair Bozzuto welcomed Mr. Ritter to the meeting.

A. Clay Ritter from the Shoshone Public Library met with the Board of Trustees to introduce himself as the new city librarian. Mr. Ritter has been working with school librarian, Jackie Owens, and they have formed a strong working relationship. Some of the highlights he included in his address to the board were:

- i. Mr. Ritter believes in a strong relationship with the school that will benefit the students, staff and community.
- ii. Mr. Ritter strongly believes in working together with the school to save both entities money on programs.
- iii. Both libraries will be working together to continue a successful summer reading program for the families in the community.
- iv. Mr. Ritter and his staff at the city library will be starting homework groups which will allow students to use library resources, work with other students and have the help of an adult staff member.

III. Reports:

A. Shoshone Education Association (S.E.A.): Steve Mitchell, representing the S.E.A., stated that the annual cinnamon roll sale was a success. The S.E.A. sold between 80-90 dozen cinnamon rolls and after expenses the S.E.A. is able to continue to fund their college scholarship program.

B. Shoshone Teachers: Principal Nelsen reported that she along with the school counselor have started a peer mentor group. The program was open to fifth grade students who had to apply by application and go through an interview process. Seven students were accepted into the program and will be working one-on-one with seven second graders. The program was designed to install leadership skills in the mentors and to help second graders with social, playground and study etiquette.

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2 Principal Chapman added the school counselor has been working with the sixth grade
3 classes in a group setting. For this semester the groups will be working on self imagine
4 and gender related issues.

5 C. Student Body: No report available for the month of January.

6 D. Goals and School Improvement: No report for the month of January.

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8 **IV. Consent Agenda:**

9 A. Approval of Agenda

10 B. Approval of the Minutes

11 i. December 9th, 2013: Meeting Minutes

12 C. Weekly Principal/Superintendent Reports

13 D. Accept Reports as presented

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15 Trustee Race made a motion to accept the consent agenda as presented. Trustee Horn seconded.

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17 Discussion:

18 None

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20 Chair Bozzuto stated it had been moved and seconded to approve the consent agenda as presented
21 and asked for Trustees' voice vote. Motion carried by a four to zero vote

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23 **V. Financials:**

24 A. Account Payables

25 B. District Financial Statement

26 C. Secondary Financial Statement

27 D. Elementary Financial Statement

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29 Trustee Race made a motion to approve the account payables and financial statements as
30 presented. Trustee Horn seconded.

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32 Discussion:

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a. The Following accounts/funds were reviewed:

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District Financial Statement:

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i. Dr. Waite pointed out that some expenses will be moved
36 out of one fund to another due to a slight miscoding or
37 re-evaluation of that department.

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ii. In response to the question of "are there any areas of
39 concern", Dr. Waite stated that to date there is not a
40 concern. The support units concur with the number of
41 students and staff. The district has actually received
42 more funding in some areas than previously
43 budgeted.

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Elementary and Secondary Financial Statements:

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i. The elementary recently received a check in the amount
46 of \$1200 while the secondary school received a check in
47 the amount of \$100 from the Box Top program.

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Chair Bozzuto stated it had been moved and seconded to approve the accounts payable and financial statements as presented and asked for Trustees' voice vote. Motion carried by a four to zero vote.

VI. School Board Training- Key Works of School Boards:

A. Year-end Review: Dr. Waite stated that this discussion was concluded in the work session and opened up the floor for questions. None were presented.

VII. February 2014 Meeting

A. Reschedule meeting in February due to scheduling conflicts:
Due to scheduling conflicts Dr. Waite proposed that the Board of Trustees reschedule the February Board Meeting to Wednesday, February 12, 2014.

Trustee Race made a motion to reschedule the February meeting to Wednesday, February 12th, 2014 due to scheduling conflicts. Trustee Horn seconded.

Discussion:
None

Chair Bozzuto stated it had been moved and seconded to reschedule the February meeting as stated and asked for Trustees' voice vote. Motion carried by a four to zero vote.

VIII. Motion for Adjournment:

Next Meeting:

Wednesday, February 12th, 2014; 6:30 p.m.: Board Work Session
Wednesday, February 12th, 2014; 7:00 p.m. Regular Meeting
Shoshone High School Art Room (#278)
61 East Highway 24
Shoshone, Idaho 83352

Trustee Race made a motion to adjourn the meeting at 7:29 p.m. Trustee Bryant seconded.

Discussion:
None

Chair Bozzuto stated it had been moved and seconded to adjourn the meeting and asked for Trustees' voice vote. Motion carried by a four to zero vote.

Heather Wallace
Heather Wallace, District Clerk
January 13, 2014

This document serves as the official minutes of the January 13, 2014 Board Meeting. A full audio recording of the minutes is also kept as a support document.