

SHOSHONE JOINT SCHOOL DISTRICT NO. 312
BOARD OF TRUSTEES' MEETING MINUTES

Tuesday: February 13, 2018
6:30 p.m. Board Work Session
7:00 p.m. Regular Board Meeting

Board Work Session: 6:30 p.m.

Present:

Board Members: Chair Anthony Bozzuto and Vice-chair Lorie Race. Trustees: Sarah Stowell and Sarah Thomas. Work session began 6:40 p.m. as a quorum was established.

Staff: Dr. Rob Waite, Superintendent. Principals' Kelly Chapman and Emily Nelsen. Clerk Heather Wallace.

Absent: Trustee Rachelle Livingston- volunteering at the girls' high school basketball team fundraiser. Excused by the Board.

Guest: None

I. Updates: Dr. Waite reported the months of January and February have been challenging due to the filing of the lawsuit. The administration has received negative publicity, threatening phone calls and emails along with social media comments. It was also reported that local patrons have expressed support and kindness to the administration and staff as they realize most of the publicity reporting is questionable. The District is working together to focus on the positive, rebuilding, moving forward; not focusing on what was lost.

Dr. Waite then presented questions that have been asked of the District and the responses given.

1. How are reports of wrongdoing handled? Staff has been trained in proper policies and procedures. In addition, the District has a Risk Management Team made up of ten employees. This team has received professional training in investigations, protocols, and consults a reference manual.
2. What if there is a conflict and/or a risk management team has a conflict? The Risk Management Team has been trained on how to handle conflicts, when to excuse themselves from an investigation due to a conflict, policies, and procedures in the reference manual. In a case where the conflict involves the team as a whole or the District, a third party is called to investigate.
3. At what point are outside agencies consulted? There are laws that require certain offenses to be reported to outside agencies, mainly law enforcement in a timely manner. The reference manual also addresses when law enforcement is to be notified and called into an investigation. Dr. Waite added the District has a positive working relations with the local law enforcement.
4. When is the judgement made? Judgement isn't made until the facts have been gathered and presented.
5. How are punishments decided and by whom? Consequences of offenses are published in both the elementary and secondary handbooks. Parents' are required to sign an acknowledgement document that they have read the handbook and are aware of rules, regulations and policies. Consequences are decided by either the principal in charge or by the Risk Management Team (depending on the level of offense) by using the

1 published guidelines which creates consistency in this area. If more than one student is
2 involved the objective is to be fair and equitable.

3 6. How are punishment records kept? Depending of the serious of the offense, parents
4 will receive a phone call, a letter, or both. Punishment records are always recorded in the
5 student's *Power School* record.

6 7. What if there is a "dangerous" student in the school? If a student is classified as a
7 "dangerous" student, then he/she would not be mixed with the general student population
8 or be in the general building. Other arrangements would be made such as a campus
9 building or home schooling. Communication is also shared with staff to be aware of the
10 issue.

11 8. What if a student is convicted of a crime? If a student is convicted of a crime,
12 depending on the seriousness and nature, he/she would not be allowed on campus. In
13 addition, that student would not be allowed to interact with the victim or the victim's
14 family during school hours. Dr. Waite emphasized there is a difference between being
15 charged with a crime and being convicted of a crime.

16 9. What are the policies regarding punishments and sports participation? If a student is
17 convicted of a crime, participation in sports activities cease. There are also
18 recommendations and options for coaches regarding discipline consequences. In certain
19 situations, the coaches are allowed to have the final say.

20 10. What is done to prevent middle school students and high school students inter-
21 mingling? The administration due their best to keep students from inter-mingling by
22 having separate hallways, staggered schedules, staff are required to stand in the hallways
23 during passing to maintain supervision, and communication with staff regarding issues,
24 changes and protocol.

25
26 Vice-chair Race added with the District's policy and procedures in place and the Risk
27 Management Team she feels very confident in the District. Dr. Waite was in agreement.

28
29 Trustee Stowell asked if students or coaches have been contacted by the press or social media
30 regarding a statement in the lawsuit stating the convicted student was a coach's son? Dr. Waite
31 answered that to his knowledge they have not. In closing, Dr. Waite thanked the Board for their
32 support and confidence in the District.

33
34 **Regular Monthly Meeting 7:00 p.m.**

35
36 **I. Call to Order:**

37 The monthly school board meeting was called to order 7:10 p.m. by Chair Bozzuto. Meeting was
38 held in the Shoshone High School art room (#278) located at 61 East Highway 24, Shoshone,
39 Idaho.

40 Present:

41 **Board Members:** Chair Anthony Bozzuto and Vice-chair Lorie Race. Trustees: Sarah Stowell
42 and Sarah Thomas. Quorum of the Board was established as prescribed in Idaho Code: 33-510.

43 **Staff:** Dr. Rob Waite, Superintendent. Principals' Kelly Chapman and Emily Nelsen,
44 Maintenance/Transportation Supervisor John Larson, and Clerk Heather Wallace.

45 **Absent:** Trustee Rachelle Livingston- volunteering at the girls' high school basketball team
46 fundraiser. Excused by the Board.

47 **Guest:** None
48
49
50

1 Chair Bozzuto led the Board and staff in the *Pledge of Allegiance*.

2
3
4 **II. Consideration of Public Input:**

5 Those wishing to address the Board will fill out a *Request to Appear* before the Board (1520F)
6 and submit to the District Clerk before the beginning of the meeting. None were presented

7
8 **III. Reports:**

9 A. Shoshone Education Association (S.E.A.): No report for the month of February.

10 B. Shoshone Teachers: No report for the month of February.

11 C. Student Body: Principal Chapman addressed graduations rates for the District. High Desert
12 High School has a graduation rate of 37%, it was noted that two students are counted as fifth year
13 students and even though they will graduate, in the report filed to the state those students aren't
14 counted as graduating within the four-year time frame. Shoshone High School has a graduation
15 rate of 87%, which makes the District's overall rating at 78%. Principal Chapman pointed that
16 besides the fifth year senior two other factors play into the graduation rate: some special students
17 and their programs are counted slightly different in the graduate rate report, and students that
18 transfer out of the District or are home schooled in which records are never requested to be
19 transferred are counted as drop-out students. This reason being because the District is showing as
20 the "last known" District.

21 D. Goals and School Improvement: No discussion for the month of February.

22
23 **IV. Consent Agenda:**

24 A. Approval of Agenda

25 B. Approval of the Minutes

26 i. January 09, 2018: Regular Board Meeting Minutes

27 C. New Hire: *Para Professional: Kristi Douglas*

28 *Para Professional: Carole Race*

29 D. Principal/Superintendent Reports

30 E. Accept reports as presented

31
32 Trustee Stowell made a motion to approve the consent agenda as presented. Trustee Thomas
33 seconded.

34
35 Discussion:

36 1. New Hire: Dr. Waite reported the two para professionals replace staff that resigned
37 from the District. One is for the elementary school and one is for the secondary school.

38
39 Chair Bozzuto stated it had been moved and seconded to approve the consent agenda as
40 presented and asked for Trustees' voice vote. Motion carried by four aye votes to zero nay votes.

41
42 **IV. Financials:**

43 A. Accounts Payables

44 B. District Financial Statement

45 C. Secondary Financial Statement

46 D. Elementary Financial Statement

47
48 Vice-chair Race made a motion to accept the accounts payables and financial statements as
49 presented. Trustee Stowell seconded.

1 Discussion:

- 2 1. Dr. Waite reviewed notes prepared by the business manager:
- 3 a. Several adjustments were made between 100.512115 and 100.515115 to reflect
- 4 staff changes.
- 5 b. Money was transferred from 261: Student Support & Academic Enrichment to
- 6 the General Fund for the alternative school salaries. The month to date activity
- 7 of \$3,400.76CR because of the \$10,000 transfer. This originally budget
- 8 for \$11,835 based on information from the SDE but final approval ended up
- 9 being for \$10,000.
- 10 c. Some corrections were made in the coding of expenses.
- 11 d. The Maintenance budget will continue to show the budget is over in some
- 12 accounts based on the building maintenance report submitted to the SDE.
- 13 e. The District is continuing to submit for Grant Reimbursement, and also
- 14 received the REAP money for the year.
- 15

16 Chair Bozzuto noted that several high school accounts are not active and have had a zero balance

17 for sometime. He asked if those accounts could be closed. Dr. Waite said he would inform the

18 secondary office of the request.

19

20 Chair Bozzuto stated it had been moved and seconded to approve the accounts payables and

21 financial statements as presented and asked for Trustees' voice vote. Motion carried by four aye

22 votes to zero nay votes.

23

24 **VI. Board Business:**

25 A. Board/Superintendent Evaluation: The Board was presented with the Board/Superintend

26 Evaluation Document that was transcribed from the January Meeting.

27

28 Trustee Thomas made a motion to accept the 2017-2018 Board/Superintendent Evaluation

29 Document as presented. Trustee Stowell seconded.

30

31 Discussion:

- 32 1. Vice-chair Race apologized for not attending the January board meeting and asked if
- 33 she could add the following comments to the document. The Board was in agreement.
- 34 a. Section Three: Leadership: Vice-chair Race agreed with statements made by
- 35 Chair Bozzuto, but would like the record to show that not only is the Board
- 36 not hearing of complaints and problems; but has witness the leadership Dr.
- 37 Waite provides for the organization to keep it out of trouble, how Dr. Waite
- 38 deals with issues, and puts policies into place.
- 39 b. Section Six: Policy and Governance: Vice-chair Race also agreed with the
- 40 statements made by Dr. Waite. Vice-chair Race instructed the record show the
- 41 following: inclusion makes people feel valuable and Dr. Waite does a good
- 42 job at that.
- 43 2. Discussion included to table the Board/Superintendent Evaluation until the document
- 44 could be amended.
- 45

46 Trustee Thomas made a motion to table the 2017-2018 Board/Superintendent Evaluation

47 Document until amended. Trustee Stowell seconded.

48

49 Clerk Wallace will amend the document and present to the Board during the March Board

50 meeting for Board approval.

1 Chair Bozzuto stated it had been moved and seconded to table the 2017-2018
2 Board/Superintendent Evaluations Document until amended and asked for Trustees' voice vote.
3 Motion carried by four aye votes to zero nay votes.

4
5 **B. Bus Purchase:**

6 Vice-chair Race made a motion to approve the purchase of a 2018 Thomas Saf-T-Liner C2
7 School bus in the amount for \$90,203 from Western Mountain Bus Sales as presented. Trustee
8 Stowell seconded.

9
10 **Discussion:**

- 11 1. Clerk Wallace reported that Mr. Larson used the "Piggy Back" bidding process. This
12 process saves the District time and expense.
- 13 2. The order for the new bus is made in the winter months to guarantee delivery by June
14 30, 2018. This will allow the new bus to be placed on the depreciation schedule for
15 next year.

16
17 Chair Bozzuto stated it had been moved and seconded to approve the purchase of a 2018 Thomas
18 Saf-T-Liner C2 school bus presented and asked for Trustees' voice vote. Motion carried by four
19 aye votes to zero nay votes.

20
21 **VII. School Board Training- School Improvement:**

22 **A. Review of Bus Schedule:** Mr. John Larson met with the Board to discuss the future of bus
23 purchases/ long-range goals for the District. The following points were presented by Mr. Larson:

- 24 1. The District owns all but two school buses. The two buses mentioned are on lease
25 agreements.
- 26 2. The District will add another bus to the fleet by June 30, 2018. This bus will also be
27 purchased by a lease agreement.
- 28 3. By adding another bus to the fleet, this will increase the depreciation revenue received
29 by the District from the SDE.
- 30 4. Mr. Larson is proposing the following purchase schedule:
 - 31 a. June 2018 buy a new bus; trade in Bus #9
 - 32 b. June 2019 buy a new bus; trade in Bus # 1
 - 33 c. June 2020 buy a new bus; trade in Bus #6
 - 34 d. June 2021 no purchase
 - 35 e. June 2022 buy a new bus; trade in bus #10
 - 36 f. June 2023 buy a new bus; trade in bus # 11
 - 37 g. June 2024 buy one or two new buses; trade in bus #2 and possibility bus #12
- 38 5. The depreciation schedule was explained as the District will received a certain amount
39 revenue from SDE as long as buses qualify on the schedule. A bus is on the schedule
40 for 12 years. The revenue from the depreciation schedule is used as lease payments to
41 buy new buses.
- 42 6. The 2018 bus will be a 77 passenger bus; this is the size the District has been
43 purchasing. The reason for purchases this size of bus is: lack of bus drivers and more
44 seating for longer trips.
- 45 7. Buses typically get nine to ten miles to the gallon in fuel.
- 46 8. Most school districts purchase diesel buses; some have purchased gas fuel buses.
47 Larger districts with just town routes are moving towards purchasing propane fueled
48 buses.
- 49 9. Since starting a purchasing schedule repair expense have dropped considerably.

1 **VI. Motion for Adjournment:**

2 A. Next Meeting:

3 Board Work Session: Tuesday, March 13, 2018 6:30 p.m.

4 Regular Meeting: Tuesday, March 13, 2018 7:00 p.m.

5 Shoshone High School Art Room (#278)

6 61 East Highway 24

7 Shoshone, Idaho 83352

8
9 Trustee Stowell made a motion to adjourn the meeting at 7:44 p.m. Trustee Thomas seconded.

10
11 Discussion: None

12
13 Chair Bozzuto stated it had been moved and seconded to adjourn the meeting at 7:44 p.m. and
14 asked for Trustees' voice vote. Motion carried by four votes to zero nay votes.

15 

16 Heather Wallace

17 District Clerk

18 February 13, 2018

19
20
21 This document serves as the official minutes of the February 13, 2017 Board Meeting. An audio
22 recording of the minutes is kept as a support document.