

SHOSHONE JOINT SCHOOL DISTRICT NO. 312  
BOARD OF TRUSTEES' MEETING MINUTES  
Tuesday: November 13, 2018  
6:30 p.m. Board Work Session  
7:00 p.m. and Regular Board Meeting

**Board Work Session: 6:30 p.m.**

Present:

**Board Members:** Chair Anthony Bozzuto, Vice-Chair Lorie Race. Trustees: Rachelle Livingston, Sarah Stowell and Sarah Thomas. Work session began at 6:31 p.m. as a quorum was established.

**Staff:** Dr. Rob Waite, Principals Kelly Chapman and Emily Nelsen, elementary teacher Miranda Brammer, and Clerk Heather Wallace.

**Absent:** None

**Guest:** None

**I. Facilities Committee Update:** Superintendent Waite.

Dr. Waite reported a group of local community members met and toured the school buildings on October 22, 2018. Approximately 49 community member attended along with some staff. Dr. Waite recapped the following points from the meeting:

- Very well attended meeting with a good variety of community representation;
- A brief overview of the original plan was provided during the meeting;
- Tours were given of the school building, entrances to the school, High Desert High School, the "old gym", and outside areas;
- During the tour questions and opinions were encouraged to be shared and discussed;
- Discussions included safety, security, adding additional vocational programs; building needs, parking and roadways; neighborhood concerns; possible different bond election options, the possibility of building alternative classrooms as an additional building space to the "old gym" and,
- An electronic survey was sent to the attendees. So far there have been thirteen responses. A new reminder to complete the survey will be sent out soon.

Trustee Thomas stated the administration did an exceptional job of inviting and reminding community members to attend the meeting. In addition, Trustee Thomas asked if it is possible to hold another meeting with the architect present to discuss and answer questions in more detail.

Dr Waite stated there were good questions, discussions, community participation and with no negative comments. Principal Chapman stated community members that attended the meeting are now more knowledgeable about the needs of the District.

Dr. Waite closed the work session by stating the next step is to hold another facilities committee meeting in December, inviting the 49 community members, to discuss the findings of the survey, share conversation, and the possibility of making a recommendation to the Board of Trustees.

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2 **Regular Monthly Meeting 7:00 p.m.**  
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4 **I. Call to Order:**

5 The monthly school board meeting was called to order at 7:00 p.m. by Chair Bozzuto. Meeting  
6 was held in the Shoshone High School art room (#278) located at 61 East Highway 24, Shoshone,  
7 Idaho.

8  
9 Present:

10 **Board Members:** Chair Anthony Bozzuto and Vice-Chair Lorie Race. Trustees: Rachelle  
11 Livingston, Sarah Stowell and Sarah Thomas. Quorum of the Board was established as  
12 prescribed in Idaho Code: 33-510.

13 **Staff:** Dr. Rob Waite, Principals Kelly Chapman and Emily Nelsen. elementary Teacher Miranda  
14 Brammer, S.E.A. President Mark Sant and Clerk Heather Wallace.

15 **Absent:** None

16 **Guest:** None  
17

18 **II. Pledge of Allegiance:** Chair Bozzuto led the Board and staff in the *Pledge of Allegiance*.  
19

20 **III. Consideration of Public Input:**

21 Those wishing to address the Board will fill out a *Request to Appear* before the Board (4105F)  
22 and submit to the district clerk before the beginning of the meeting. None were presented before  
23 the Board of Trustees.  
24

25 **IV. Reports:**

26 A. Shoshone Education Association (S.E.A.): Mr. Mark Sant stated there was no report for the  
27 month of November.

28 B. Shoshone Teachers: Dr. Waite introduced elementary teacher Miranda Brammer to the Board  
29 of Trustees. Mrs. Brammer is observing as part of her continuing education in administrative  
30 studies.

31 C. Student Body: No report for the month of November.

32 D. Goals and School Improvement: At Dr. Waite's request this item was combined with item  
33 VII. School Board Training- Key Works of School Boards.  
34

35 **V. Consent Agenda:**

36 A. Approval of Agenda

37 B. Approval of the Minutes

38 1. October 09, 2018

39 C. Weekly Principal/Superintendent Reports

40 D. Accept reports as presented  
41

42 Vice-chair Race made a motion to approve the consent agenda as presented. Trustee Stowell  
43 seconded.  
44

45 Discussion: None  
46

47 Chair Bozzuto stated it had been moved and seconded to approve the consent agenda as presented  
48 and asked for Trustees' voice vote. Motion carried by five aye votes to zero nay votes.  
49  
50  
51

1  
2 **VI. Financials:**

- 3 A. Accounts Payables  
4 B. District Financial Statement  
5 C. Secondary Financial Statement  
6 D. Elementary Financial Statement  
7

8 Trustee Stowell made a motion to accept the accounts payables, and financial statements as  
9 presented. Trustee Race seconded.

10 Discussion:

- 11 1. Dr. Waite read the following report from the district's business manager:  
12 a. Elementary textbook and capital object budgets are showing over in expenses.  
13 Reasons being:  
14 • Price and shipping increases;  
15 • A new laminator was purchased to replace the one that could no longer  
16 be repaired. The price of the laminator was \$2100. The expense was  
17 covered from three different funding sources.  
18 Funds from supplies will cover the overages.  
19 b. Library funding from the Seagraves Grant has a designated fund balance from  
20 last year of \$2581.19. The current balance is now showing a balance of  
21 \$-140.04.  
22 c. The maintenance supply budget is currently over with a negative balance.  
23 Reason being is a supply line was not budgeted; but in order to obtain  
24 maintenance funding from SDE the district needs to have the expenditures. A  
25 report will be filed in December and the Board will be notified of the report  
26 findings.  
27 d. The Consolidated Plan was re-submitted to SDE. As soon as the plan is  
28 approved the district can start requesting reimbursement for federal funding  
29 expenses.  
30

31 Chair Bozzuto stated it had been moved and seconded to approve the accounts payables, and  
32 financial statements as presented and asked for Trustees' voice vote. Motion carried by five aye  
33 votes to zero nay votes.  
34

35 **VII. School Board Training- Key Works of School Boards:**

36 A. Rotational Projects: Maintenance, staffing, curriculum: Dr. Waite.  
37

38 Dr. Waite explained the district has several programs that have a rotation system. The following  
39 rotations were reviewed with the Board of Trustees:

- 40 A. Maintenance: Mr. Larson actually has two list of projects for rotations.  
41 • A written plan which includes carpets, paint, blinds, cabinets, etc. (general  
42 maintenance upkeep), and  
43 • A project plan which consists of at least one large project per year. This item is  
44 planned and budgeted for. Examples are: outbuildings, parking lot, entrances,  
45 etc.  
46 B. Curriculum Rotations: The district's approved curriculum is to follow state standards.  
47 This consists of adopting curriculum such as textbooks, books and materials that need to  
48 be updated due to wear and tear. Both principals reported on the past curriculums that  
49 have been adopted and future curriculums that are a possibility.

1 C. Staffing Rotations: Dr. Waite stated that occasionally a staff member requests to be  
2 rotated to a different area of teaching or a different grade level. This is a less formal  
3 process as in the past and is usually based on conversations and communications. The  
4 district tries to accommodate the requests as best as possible. Dr. Waite also stated the  
5 district is committed to recruiting the best possible candidate for a position and retain  
6 effective staff members.  
7

8 **VIII Motion for Adjournment:**

- 9 A. Next Meeting:  
10 Board Work Session: Tuesday, December 11, 2018 at 6:30 p.m.  
11 Regular Board Meeting: Tuesday, December 11, 2018 at 7:00 p.m.  
12 Shoshone High School Art Room (#278)  
13 61 East Highway 24  
14 Shoshone, Idaho 83352  
15

16 Vice-Chair Race a motion to adjourn the meeting at 7:20 p.m. Trustee Thomas seconded.  
17

18 Discussion: None  
19

20 Chair Bozzuto stated it had been moved and seconded to adjourn the meeting and asked for  
21 Trustees' voice vote. Motion carried by five aye votes to zero nay votes.

22   
23 Heather Wallace

24 District Clerk  
25 November 13, 2018  
26

27 This document serves as the official minutes of the November 13, 2018 Board Meeting. An  
28 audio recording of the minutes is kept as a support document.