

SHOSHONE JOINT SCHOOL DISTRICT NO. 312  
BOARD OF TRUSTEES' MEETING MINUTES

Tuesday: February 12, 2019

6:30 p.m. Board Work Session

7:00 p.m. and Regular Board Meeting

**Board Work Session: 6:30 p.m.**

Present:

**Board Members:** Chair Anthony Bozzuto. Trustees: Sarah Stowell and Sarah Thomas. Work session began at 6:39 p.m. as a quorum was established.

**Staff:** Dr. Rob Waite, Principal Emily Nelsen, and Clerk Heather Wallace.

**Absent:** Vice-chair Lorie Race. Due to a conflict in scheduled; excused by the Board of Trustees.

Trustee Rashelle Livingston. Due to boys' basketball tournaments; excused by the Board of Trustees.

Principal Kelly Chapman. Due to boys' basketball tournaments; excused by the Board of Trustees.

**Guest:** None

**I. Review of Big Issues in Education this Year-** Dr. Waite.

Dr. Waite began his presentation with a review of the power point titled 2019 Education Debates (exhibit a). The following topics were briefly reviewed and discussed:

- Graduation Requirements
- School Funding
- Career or Technical Education
- Pre-K
- Special Education
- Student Goals, Graduation Goals, Standards

In closing Dr. Waite explained some of the items discussed will come down to the school level and some will remain at a higher level.

**Regular Monthly Meeting 7:00 p.m.**

**I. Call to Order:**

The monthly school board meeting was called to order at 7:31 p.m. by Chair Bozzuto. Meeting was held in the Shoshone High School art room (#278) located at 61 East Highway 24, Shoshone, Idaho.

Present:

**Board Members:** Chair Anthony Bozzuto. Trustees: Sarah Stowell and Sarah Thomas. Quorum of the Board was established as prescribed in Idaho Code: 33-510.

**Staff:** Dr. Rob Waite, Principal Emily Nelsen, staff member Mrs. Kristine Ruby, and Clerk Heather Wallace.

**Absent:** Vice-chair Lorie Race. Due to a conflict in scheduled; excused by the Board of Trustees.

Trustee Rashelle Livingston. Due to boys' basketball tournaments; excused by the Board of Trustees.

1 Principal Kelly Chapman. Due to boys' basketball tournaments; excused by the Board  
2 of Trustees.

3 **Guest:** Miss Hannah Cresswell representing B.P.A. (Business Professionals of America) and the  
4 high school student body.

5  
6 **II. Pledge of Allegiance:** Chair Bozzuto led the Board and staff in the *Pledge of Allegiance*.

7  
8 **III. Consideration of Public Input:**

9 Those wishing to address the Board will fill out a *Request to Appear* before the Board (4105F)  
10 and submit to the district clerk before the beginning of the meeting. None were presented before  
11 the Board of Trustees.

12  
13 **IV. Reports:**

14 A. Shoshone Education Association (S.E.A.): No report for the month of February. It was noted  
15 that S.E.A. President Mark Sant was attending the boys' basketball tournament in Murtaugh in  
16 support of his son.

17 B. Shoshone Teachers: Mrs. Ruby combined her report with the student body report.

18 C. Student Body: Student Hannah Cresswell and Mrs. Ruby invited the Board to the business  
19 education classroom to introduce the Board to B.P.A. and business education curriculum  
20 provided by the District. The following information was shared with the Board of Trustees:

- 21 • Miss. Cresswell placed first in two B.P.A. regional events; earning her a spot at state  
22 B.P.A. She is also working towards her seven torch awards: cooperation, knowledge,  
23 friendship, love, hope, faith; and patriotism. Currently Miss. Cresswell has earned 50  
24 points in each division and working towards a goal of 70 points in each division in order  
25 to attend the National B.P.A. Conference.
- 26 • Mrs. Ruby provided information on business classes offered (exhibit b), projects students  
27 are involved in, samples of student work, and student video presentations.
- 28 • In addition, Mrs. Ruby was excited to report Shoshone High School is participating in the  
29 Create Idaho by Adobe. Idaho is the first state or entity to participate in the program.  
30 The high school is also participating in the Amazon Future Engineer program, Shoshone  
31 High is the first school in Idaho to participate. Both programs offer technical  
32 certification for high school students.

33 D. Goals and School Improvement: At Dr. Waite's requested this item be combined with item  
34 VIII. School Board Training- Key Works of School Boards.

35  
36 **V. Consent Agenda:**

37 A. Approval of Agenda

38 B. Approval of the Minutes

39 1. January 22, 2019

40 C. New Hires: Classified: Maria Silva- Title 1 Para Pro  
41 Joanna Juarez- Special Ed Para Pro

42 D. Weekly Principal/Superintendent Reports

43 E. Accept reports as presented

44

45 Clerk Wallace pointed out two corrections to the posted agenda:

46 B. Approval of Minutes

47 1. ~~December 11, 2018~~ **January 22, 2019**

48 C. New Hires: Classified: Maria Silva- ~~Special Ed~~ **Title 1 Para Pro**

49

1 Trustee Stowell made a motion to approve the consent agenda as presented. Trustee Thomas  
2 seconded.

3  
4 Discussion: Principal Nelsen reported two in-services have been held this year for the elementary  
5 staff:

- 6 • January: *Leader in Me*- Empowered Instruction
- 7 • February: *Storyline*- Writing the spring story. The empowered instruction training works  
8 well with the *Storyline* program. The *Storyline* kick-off will be in the later part of March  
9 with culmination on May 20<sup>th</sup>.

10  
11 Chair Bozzuto stated it had been moved and seconded to approve the consent agenda as presented  
12 and asked for Trustees' voice vote. Motion carried by three aye votes to zero nay votes.

13  
14 **VI. Financials:**

- 15 A. Accounts Payables
- 16 B. District Financial Statement
- 17 C. Secondary Financial Statement
- 18 D. Elementary Financial Statement

19 Trustee Thomas made a motion to accept the accounts payables and financial statements as  
20 presented. Trustee Stowell seconded.

21  
22 Discussion:

- 23 1. Dr. Waite read the following report from the district's business manager:
  - 24 a. The library has received two grants for library books.  
25 Currently both grants are showing over budget but in actual grant  
26 one (Seagraves Grant) has a positive balance of \$1,604.65.  
27 Grant two ( ICFL) is receiving \$5,000 and the district will match  
28 an additional \$1250 (25%).
  - 29 b. Title grant reimbursement has been requested.
  - 30 c. REAP funds have been received.
  - 31 d. Technology funds from SDE is pending but should be  
32 received before the end of the month.
  - 33 e. Once funding for technology is received a transfer from REAP  
34 will be completed as budgeted to offset technology expenses.
  - 35 f. The budget process for 2019-2020 will begin shortly.

36  
37 Chair Bozzuto stated it had been moved and seconded to approve the accounts payables, and  
38 financial statements as presented and asked for Trustees' voice vote. Motion carried by three aye  
39 votes to zero nay votes.

40  
41 **VII. Board Business:**

42 A. Board/superintendent Evaluation 2018-2019 Final Approval: Dr. Waite

43  
44 During the December 2018 board meeting, the Board of Trustees began the discussion of the  
45 Board/Superintendent Evaluation. At the January 2019 meeting the Board was provided a written  
46 document of the evaluation which was amended. The Board of Trustees were provided with the  
47 amended document for final approval (exhibit c).

1 Trustee Stowell made a motion to approve the 2018-2019 Board/Superintendent Evaluation  
2 Document as presented. Trustee Thomas seconded.

3  
4 Discussion: Dr. Waite stated the document has been reviewed in the last couple of meetings and  
5 is ready to be put in the District's records.

6  
7 Trustee Bozzuto asked if there were additional comments or questions from the Board of  
8 Trustees. None were put forth; therefore, Chair Bozzuto called for a vote for Item VII. Board  
9 Business: Board/Superintendent Evaluation 2018-2019 Final Approval. Motion carried by three  
10 aye votes to zero nay votes.

11  
12 B. Superintendent Contract- Renewal Discussion: Dr. Waite

13 At the January 22, 2019 Board meeting, the Board of Trustees asked Dr. Waite to present a draft  
14 of contract renewal. A copy of the draft contract is attached to these minutes (exhibit d).

15  
16 Trustee Stowell made a motion to approve Superintendent Contract as presented. Trustee  
17 Thomas seconded.

18  
19 Discussion:

20 1. Dr. Waite explained the following change he is proposing:

- 21 • Typically, the superintendent's contract is renewed when there is one full-year left on  
22 the contract, adding an additional three years for a total of a four-year contract. In  
23 October 2020 Dr. Waite will be eligible for retirement from the State of Oregon, and  
24 even though at this moment Dr. Waite does not plan on retiring he is proposing to  
25 renew the contact until 2022-2023 instead of 2023-2024.

26 2. Chair Bozzuto stated for the second year a contract amount of \$109,000 and the third year  
27 a 2.7% increase of the contract for the amount of \$112,500.

28  
29 Chair Bozzuto publically expressed the Board's gratitude to Dr. Waite of his willingness and the  
30 job he has done. Chair Bozzuto also stated the Board's appreciation of Dr. Waite's commitment  
31 to the District's goals.

32  
33 Trustee Stowell extended her appreciation of the many positive changes and support for the staff  
34 within the District. Trustee Stowell added the position of superintendent is tough and Dr. Waite  
35 has done an incredible job.

36  
37 Dr. Waite thanked the Board for their words and stated the Board and staff have been great to  
38 work with and returns his appreciation.

39  
40 Chair Bozzuto called for a vote to extend Mr. Waite's contract for two additional years pass the  
41 2020 school year with the additions of the raises for the 2019-2020 to \$109,000 and 2021-2022 to  
42 \$112,500 and asked for Trustees' voice vote. Motion carried by three aye votes to zero nay votes.

43  
44 At this time Chair Bozzuto asked if Dr. Waite will accept the contract. Dr. Waite replied that he  
45 indeed does.

1 **VIII. School Board Training- Key Works of School Boards:**

2 A. Review of Hiring Handbook- Dr. Waite. Dr. Waite briefly went over the District's hiring  
3 procedures and the District's hiring handbook. Discussion included:

- 4 • Forming a committee
- 5 • Confidentially agreements
- 6 • Pre-interview check list
- 7 • Pre set questions
- 8 • Post-interview check list
- 9 • Reference check list
- 10 • Job offer
- 11 • Letter issued congratulating the candidate. The may help the candidate with possible  
12 loans or housing requirements (proof of job/income)

13  
14 Dr. Waite closed the discussion by stating the handbook has served the District well.  
15

16 **IX. Motion for Adjournment:**

17 A. Next Meeting:

18 Board Work Session: Tuesday, March 12, 2019 at 6:30 p.m.

19 Regular Board Meeting: Tuesday, March 12, 2019 at 7:00 p.m.

20 Shoshone High School Art Room (#278)

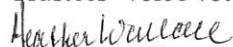
21 61 East Highway 24

22 Shoshone, Idaho 83352  
23

24 Trustee Stowell made a motion to adjourn the meeting at 7:53 p.m. Trustee Thomas seconded.  
25

26 Discussion: None  
27

28 Chair Bozzuto stated it had been moved and seconded to adjourn the meeting and asked for  
29 Trustees' voice vote. Motion carried by three aye votes to zero nay votes.

30   
31 Heather Wallace

32 District Clerk

33 February 12, 2019  
34

35 This document serves as the official minutes of the February 12, 2019 Board Meeting. An audio  
36 recording of the minutes is kept as a support document.