

SHOSHONE JOINT SCHOOL DISTRICT NO. 312
BOARD OF TRUSTEES' MEETING MINUTES
Tuesday: June 09, 2020
6:30 p.m. Budget Hearing
7:00 p.m. and Regular Board Meeting

Budget Hearing: 6:30 p.m.

Present:

Board Members: Chair Anthony Bozzuto and Vice-Chair Lorie Race. Trustees William Marsh and Oscar Rodriguez. The Budget Hearing was opened by Chair Bozzuto at 6:32 p.m. as a quorum was established.

Staff: Dr. Rob Waite, Principals Kelly Chapman, Kelly Wilkins (attended by Zoom.us) and Clerk Heather Wallace.

Absent: Trustee Sarah Thomas

Guest: None

I. Presentation of the 2020-2021 Budget:

NOTICE was hereby given, the Board of Trustees of Shoshone Joint School District NO. 312, Lincoln and Jerome Counties, will hold a public hearing on the Maintenance and Operation Budget, including Special funds for the 2020-2021 school year. This public hearing is called pursuant to Section 33-801, Idaho Code. Notice was published in the *Times-News* and posted ten (10) days prior to the hearing.

Chair Bozzuto opened the budget hearing at 6:32 p.m. and invited the floor to participate in public comment and discussion.

1. Dr. Waite begin the budget presentation with a power point addressing budget questions trustees should keep in mind as they review the monthly financial statements. Included in the power point was information on salary comparisons of the FY 2011, FY 2020 and FY 2021 budgets. A second power point was presented 2020-2021 Budget: A Financial Plan for the Year. Topics of discussion included

- Budget Purpose and Objectives
- Long Range Goals and Strategic Plan Goals
- Budget Assumptions
- FY2021 Budget Challenges

Further discussion took place on

- Five percent hold back in education funding for FY2021
- Support units- relating to funding and expenses
- Increased insurance premiums and deductibles

At this time Dr. Waite asked if the audience or Trustees had further questions or comments. No further questions or comments were brought before the Board or administration; therefore Chair Bozzuto stated the budget hearing closed at 7:06 p.m.

Regular Monthly Meeting 7:00 p.m.

Shoshone Joint School District NO. 312 Regular Board Meeting: June 09, 2020

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50

I. Call to Order:

The monthly school board meeting was called to order at 7:06 p.m. by Chair Bozzuto. Meeting was held in the Shoshone High School art room (#278) located at 61 East Highway 24, Shoshone, Idaho.

Present:

Board Members: Chair Anthony Bozzuto and Vice-chair Lorie Race. Trustees William Marsh and Oscar Rodriguez. Quorum of the Board was established as prescribed in Idaho Code: 33-510.

Staff: Dr. Rob Waite, Principals Kelly Chapman, Kelly Wilkins (attended by Zoom.us), and Clerk Heather Wallace.

Absent: Trustee Sarah Thomas

Guest: None

II. Pledge of Allegiance: Chair Bozzuto led the Board and staff in the *Pledge of Allegiance*.

III. Consideration of Public Input:

Those wishing to address the Board will fill out a *Request to Appear* before the Board (4105F) and submit to the district clerk before the beginning of the meeting. None were presented before the Board of Trustees.

IV. Reports:

A. Shoshone Education Association (S.E.A.): No report for the month of June.

B. Shoshone Teachers: No report for the month of June.

C. Student Body: No report for the month of June.

D. Goals and School Improvement: Dr. Waite reported the county has contacted the district regarding possible land negotiations; therefore, the district has ordered an appraisal of district land between the parking lot and Beverly Street. The Board will be kept updated on the ongoing discussions.

V. Consent Agenda:

A. Approval of Agenda

B. Approval of the Minutes

1. May 12, 2020 Regular Board Minutes

C. Alternative Authorization- Amy Olsen (conditional approval)

Alternative Authorization- Jamie Bowler- secondary English

D New Hires: Certified Staff: Rachel Cooke- Elementary Teacher

E. Weekly Principal/Superintendent Reports

F. Accept reports as presented

Vice-chair Race made a motion to approve the consent agenda as presented. Trustee Marsh seconded.

Discussion: Dr. Waite reported the alternative authorizations are required to add additional endorsements to current teaching certificates. Ms. Cooke is a recent graduate of Boise State University and will have endorsements in elementary education and English Learners.

Principal Wilkins reported the district has an opening for a fourth grade teacher and thanked the Board for the purchase of the new reading curriculum.

1 Chair Bozzuto stated if there were no further discussions or questions on item V. Consent Agenda
2 as presented called for Trustees' voice vote. Motion carried by four aye votes to zero nay votes.
3

4 **VI. Financials:**

5 A. Accounts Payables

6 B. Financial Statements: District
7 Secondary
8 Elementary

9 Vice-chair Race made a motion to accept the accounts payables and financial statements as
10 presented. Trustee Marsh seconded.
11

12 Discussion:

13 1. Dr. Waite read the following report from the district's business manager:

- 14 • The June financial statement will reflect final budget adjustments and transfers as
15 budgeted;
- 16 • Grant reimbursements will be concluding;
- 17 • The June financial statement will reflect final payments from SDE;
- 18 • The budget is in line as planned in spite of several changes;
- 19 • The financial audit with Michael Burr will take place July 28-29
20

21 Chair Bozzuto stated upon hearing there is no further discussion called for a vote asking all those
22 in favor of accepting item VI. Financials as presented say aye. All those that oppose say so. The
23 motion carried by four aye votes to zero nay votes.
24

25 **VII. Board Business:**

26 A. Approval of the proposed 2020-2021 Budget

27 Vice-chair Race made a motion to approve the proposed 2020-2021 Budget as presented. Trustee
28 Marsh seconded.
29

30 Discussion: Dr. Waite asked if there were further comments or questions regarding the proposed
31 budget. Vice-chair Race stated the information provided to the Board was very helpful in being
32 able to review the proposed budget.
33

34 Chair Bozzuto asked for the vote of approval of 2020-2021 Budget as presented and asked for
35 Trustees' voice vote. Motion carried by four aye votes to zero nay votes.
36

37 B. Negotiations: 2020-2021 Master Agreement

38 Vice-chair Race made a motion to approve the 2020-2021 Master Agreement as presented.
39 Trustee Marsh seconded.
40

41 Discussion: Dr. Waite reported the contracts amounts listed in the master agreement was included
42 in the budget process. No changes were made in the wording of the document with the exception
43 of the updated salary schedules and correct dates. Salary information was clarified during the
44 discussion. It was noted by Dr. Waite the S.E.A. will still have to ratify the document.
45

46 Chair Bozzuto stated with no more discussion called for a vote on item VII. Board Business
47 2020-2021 Master Agreement as presented and asked for Trustees' voice vote. Motion carried by
48 four aye votes to zero nay votes.
49

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29

VIII. School Board Training- Key Works of School Boards: Dr. Waite

A. Budget: This topic was combined with the budget presentation. Dr. Waite ended the session by reminding the Board of Trustees to keep the financial review questions in mind as they review the financial statements.

IX. Motion for Adjournment:

- A. Next Meeting:
 - Board Work Session: Tuesday, July 14, 2020 at 6:30 p.m.
 - Regular Board Meeting: Tuesday, July 14, 2020 at 7:00 p.m.
 - Shoshone High School Art Room (#278)
 - 61 East Highway 24
 - Shoshone, Idaho 83352

Vice-chair Race made a motion to adjourn the meeting at 7:22 p.m. Trustee Marsh seconded.

Discussion: None


Chair Bozzuto stated it had been moved and seconded to adjourn the meeting and asked for Trustees' voice vote. Motion carried by four aye votes to zero nay votes.

Heather Wallace
Heather Wallace
District Clerk
June 09, 2020

This document serves as the official minutes of the June 09, 2020 Board Meeting. A recording was made of this meeting.

Suggested questions on monthly financial reports

- ▶ Is there any information on this report which indicates a trend, either positive or negative that could effect our financial plan for the year?
- ▶ Are expenditure forecasts expected to be within our appropriations?

- 
- ▶ Are we outspending our current year revenue?
 - ▶ Is our current revenue and expenses consistent with the estimates?

- 
- ▶ Are checking accounts being reconciled every month?
 - ▶ Is cash sufficient to fund operating?
 - ▶ Is anything “unusual” happening?

Classified (2011)

- ▶ Reimbursement \$230,798
- ▶ Actual (last year level) \$387,229
- ▶ Difference (\$156,431)

Certified staff

- ▶ Reimbursement \$1,285,552
- ▶ Actual (last year level) \$1,347,206
- ▶ Difference (\$61,654)

Projected (Fuzzy Numbers)

- ▶ Difference Classified General Fund (\$1,665)
- ▶ Difference Certified General Fund (\$60,240)
- ▶ Overall Certified General Fund for 2020-2021 went
-\$62,374

A financial plan for the year

2020-21 Budget

Budget Purpose

To establish spending authority and present to the public.

To establish staffing for the fiscal year.

To manage and control resources and their use.

To assure the most effective and efficient use of available resources.

To set the tempo and direction of the school.

To prioritize policies and objectives.

To link dollars with programs with the idea of promoting results.

Objective

- Review and set the spending and revenue plan for the next year.

Long Range Strategic Plan Goals

- Maintain instructional time (including K)
- Maintain training time designed to improve instruction
- Support all students (this year, make up for long term 'summer slide')
- We believe the teacher is essential to the learning process

Budget assumptions

- Support units have declined
 - Last year, planned on support unit alignment
 - Committee recommended that alignment is best way to deal with 5% holdback
 - Holdback structure limited some options
- Flexibility if things change
- Career Ladder or 2%, similar to last 5 year structure.
- Insurance increase vs. minor changes to plans
- Staffing reduction, coupled with expecting more with less
- New reading curriculum was priority

Challenges (other)

- Lack of budget committee or ability to spend more time on development
- Holdbacks with limited flexibility
- Priority on goals and strategic plan
- What will future hold? More shutdowns, holdbacks, declining enrollment local and/or statewide

Left to do

- Review, Questions, Comments, etc