

SHOSHONE JOINT SCHOOL DISTRICT NO. 312
BOARD OF TRUSTEES' MEETING MINUTES
Tuesday: October 13, 2020
6:30 p.m. Board Work Session
7:00 p.m. and Regular Board Meeting

Board Work Session: 6:30 p.m.

Present:

Board Members: Chair Anthony Bozzuto and Vice-chair Lorie Race. Trustees: William Marsh, and Sarah Thomas. The board work session began at 6:35 p.m. as a quorum was established.

Staff: Dr. Rob Waite, Principals Kelly Chapman, Kelly Wilkins, Business Manager Shannon Harris, S.E.A. President Mark Sant, and Clerk Heather Wallace.

Absent: Trustee Oscar Rodriguez-prior commitment. Excused by the Board of Trustees

Guest: Mike Burr, C.P.A.- School Auditor

I. 2019-2002 Financial Audit Presentation- Michael Burr, C.P.A.

Dr. Waite introduced Mr. Burr as the District's auditor who is in attendance to present the 2019-2020 financial audit.

Mr. Burr stated the audit process went smoothly and all requested information was provided in a neat and orderly fashion. Mr. Burr reviewed with the Board of Trustees the Statement of Revenue and Expenditures of the audit referenced on pages 10-11 of the report. Discussion included the following:

- The General Fund balance
- Food Service Fund balance
- Debt Service Fund balance. Mr. Burr stated due to age and small balance these funds could be transferred to a plant and facility fund with Board approval.
- Capital Project Fund balance
- Other Governmental Funds and their balances. It was noted by Mr. Burr most of the governmental funds are termed special funding and are considered reimbursement revenue for expenses paid. Negative balance showing is due to the timing of reimbursement. These expenses are also not accrued at the end of the year.
- GASB 75 was completed and implemented.
- Student Body Activity Fund. Mr. Burr recommenced that funds with no activity for several years be distributed to other funds with Board approval.

In further discussion

- Pages 69-71 Management Letter: Mr. Burr reviewed and explained the purpose of the management letter.
- Upcoming GASB pronouncements may require policy changes.
- "COVID-19 Relief" Grants. Mr. Burr reviewed spending and reimbursement requirements.

At this time Mr. Burr asked the Board if there were further discussions or questions the Board of Trustees may have; with none brought forth from the Board of Trustees or audience Chair Bozzuto thanked Mr. Burr for his presentation.

1 **Regular Monthly Meeting 7:00 p.m.**

2
3 **I. Call to Order:**

4 The monthly school board meeting was called to order at 6:51 p.m. by Chair Bozzuto. Meeting
5 was held in the Shoshone High School art room (#278) located at 61 East Highway 24, Shoshone,
6 Idaho. The early start time was due to the earlier ending of the work session.

7 Present:

8 **Board Members:** Chair Anthony Bozzuto and Vice-chair Lorie Race. Trustees: William Marsh,
9 and Sarah Thomas.

10 **Staff:** Dr. Rob Waite, Principals Kelly Chapman, Kelly Wilkins, S.E.A. President Mark Sant, and
11 Clerk Heather Wallace.

12 **Absent:** Trustee Oscar Rodriguez- Prior commitment. Excused by the Board of Trustees.

13 **Guest:** None

14
15 **II. Pledge of Allegiance:** Chair Bozzuto led the Board and staff in the *Pledge of Allegiance*.

16
17 **III. Consideration of Public Input:**

18 *A Request to Appear* before the Board (4105F) was not presented to the board clerk at the time of
19 the meeting.

20
21 **IV. Reports:**

22 A. Shoshone Education Association (S.E.A.): Mr. Sant stated he is acting president for the
23 S.E.A.

24 B. Shoshone Teachers: No report presented for the month of October.

25 C. Student Body: No report for the October meeting

26 D. Goals and School Improvement: Dr. Waite reported on current status of the following topics:

27 1. Mascot: Dr. Waite reported the District received correspondence from a group
28 representing an American Indians rights agency. The email was in regards to the
29 school's mascot. Dr. Waite believes that a change in the school mascot would be
30 a community decision and if there was a movement to do so. At this time the
31 District is not advocating for change but to keep the Board of Trustees informed
32 of any correspondence or discussions received in relationship to the school
33 mascot.

34 2. 5% Holdback/COVID Funds: Dr. Waite briefly reviewed the COVID-19
35 levels for Lincoln County. To date, Lincoln County is within the "yellow"
36 category with 16 or less COVID-19 cases. In order to move to an "orange"
37 category the county would have 17-29 positive/probable cases, 30 and above
38 cases would move the county in the "red" category. Dr. stated that reported
39 numbers for COVID-19 included positives and probable cases.

40
41 Principal Wilkins added that at this time seven elementary students and nine
42 middle/high school students are enrolled as distance learning students.

43
44 In further discussion, Dr. Waite informed the Board of Trustees the COVID-19
45 grants that are available to the District. They are as follows:

- 46 • \$92,000: This will provide for extended day learning until spring break and
47 additional technology.
48 • Blended Learning Grant will pay for expenses related to transitioning to home
49 learning, additional technology, and stay at home learning needs.

- 1 • Idaho Rebounds Grant is to be spent by December 30, 2020. This will provide
- 2 for 3 additional work days for certified staff. The days will be dedicated to
- 3 planning and prepping for on-line learning. There will be a “hazard” allowance
- 4 available to classified staff, this will be paid as a stipend. Funds will allow for
- 5 hiring one maybe two additional bus drivers, \$10,000 worth of cleaning supplies,
- 6 extended day learning from spring break until the end of the year, extend the
- 7 gravel road towards the elementary wing in order to allow for student drop off/
- 8 pick up by bus only, and finally the administration is hopeful to purchase a
- 9 modular classroom to replace the current one.

10

11 **V. Consent Agenda:**

- 12 A. Approval of Agenda
- 13 B. Approval of the Minutes
 - 14 1. September 08, 2020: Regular Board Meeting
- 15 C. New Hires: *Certified: Laura Russell- Middle School Teacher: Alternative Authorization*
- 16 D. Weekly Principal/Superintendent Reports
- 17 E. Accept reports as presented

18

19 Trustee Thomas made a motion to approve the consent agenda as presented. Vice-Chair Race

20 seconded.

21

22 Discussion:

23 Dr. Waite reported Mrs. Russell was hired to replace a teacher who left mid-year.

24 Principal Wilkins reported assessments were given at the beginning of the year to students K-5

25 and again during the week of October 12, 2020. The following is collected data:

26

	August 2020	October 2020
Below Grade Level	36%	29%
Near Grade Level	25%	21%
At Grade Level or Above	39%	50%

27

The Board acknowledged the data is showing positive growth.

28

29 Chair Bozzuto stated upon hearing there was no more discussion on the consent agenda called for

30 Trustees’ vote. Motion carried by four aye votes to zero nay votes.

31

32 **VI. Financials:**

- 33 A. Accounts Payables
- 34 B. Financials: District
 - 35 Secondary
 - 36 Elementary
- 37 C. 2019-2020 Financial Audit Report

38

39 Vice-chair Race made a motion to accept the financials, accounts payables, and audit report as

40 presented. Trustee Thomas seconded.

41

42 Discussion: Dr. Waite reported on behalf of the business manager on the following:

- 43 • The current financial statement does not reflect the COVID grant funds as they are
- 44 currently being set up. The October financial statement should show these additions.

- 1 • Recently the accounting program was affected by a server issue. Most of the data was
2 recovered or corrected therefore the current financial statement is balancing with the
3 audit report.
- 4 • At the request of Chair Bozzuto, discussion and clarification was made to student body
5 accounts that are inactive.
6

7 Chair Bozzuto stated upon hearing there is no more discussion on Financials, called for a vote
8 asking all those in favor accepting item VI. Financials as presented say Aye. All those that
9 oppose say so. Motion carried by four aye votes to zero nay votes.

10
11 **VII. School Board Training- School Improvement**

12 A. Policies, Procedures, Laws: How they work together.

13 Dr. Waite stated this topic is a continuation of board training and a good review. A power point
14 was presented titled: *What are Policies and Procedures?* (source: *Pulse Journal*). Discussion
15 included the definitions, types, differences, reasons for, benefits, creates consistency of policies
16 and procedures. In further discussion Dr. Waite used the *Risk Management Handbook* as an
17 example of how the process works.
18

19 **VIII. Motion for Adjournment:**

20 A. Next Meeting:

21 Board Work Session: Tuesday, November 10, 2020 at 6:30 p.m.

22 Regular Board Meeting: Tuesday, November 10, 2020, 2019 at 7:00 p.m.

23 Shoshone High School Art Room (#278)

24 61 East Highway 24

25 Shoshone, Idaho 83352
26

27 Vice-chair Race made a motion to adjourn the meeting at 7:47 p.m. with Trustee Thomas
28 seconding.
29

30 Discussion: None
31

32 Chair Bozzuto stated all those in favor say Aye. Motion carried by four aye votes to zero nay
33 votes.
34

35 

36 Heather Wallace

37 District Clerk

38 October 13, 2020
39

40 This document serves as the official minutes of the October 13, 2020 Board Meeting. A
41 recording was made of this meeting.