

SHOSHONE JOINT SCHOOL DISTRICT NO. 312
BOARD OF TRUSTEES' MEETING MINUTES

Tuesday: March 09, 2021

6:30 p.m. Board Work Session

7:00 p.m. and Regular Board Meeting

Board Work Session: 6:30 p.m.

Present:

Board Members: Vice-chair Lorie Race (acting as Chair), Trustees: William Marsh, Oscar Rodriguez and Sarah Thomas. The board work session began at 6:34 p.m. as a quorum was established.

Staff: Dr. Rob Waite, Principal Kelly Wilkins, S.E.A. Representative Jackie Owens, and Clerk Heather Wallace.

Absent: Chair Anthony Bozzuto- Excused by the Board of Trustees.

Principal Kelly Chapman- Attending the All Star Basketball games as Shoshone has athlete representation. Excused by the Board of Trustees.

Guest: None

I. Common Acronyms in Policy and Practice: Dr. Waite presented a power point titled: Common Acronyms in Policy and Practice to go along with the item of discussion. The following topics were reviewed and/or discussed during this session of the agenda:

- Definition of school governance and the three levels.
 - a. State and/or Federal law.
 - b. Policy: adopted by a board.
 - c. Administrative Rules. Can also be known as a directive or handbook.
 - d. All three levels carry equal weight in law.
- A review and explanation of district policy 6100: ADMINISTRATION: Superintendent, Duties and Authorities.
- Budget: The authority to spend, a spending plan for the year, obligations, state and federal funds, revenue budgets.
- District Funding Sources: State funding is 77% of the districts funding and in general funds. Title/Federal is 13% of district funding, and the remaining 10% of funding is from supplemental levies and local funds.
- Review of student support programs: *PBIS* (Positive Behavior Interventions and Supports), *RTI* (Response to Interventions), *Leader in Me*.
- The difference between student suspension and student expulsion and the processes.
- A review of *Due Process* for employees and students. Discussion also included the protocols, systems, issues with executive sessions and the *Due Process* system.
- GMGC (Construction Manager, General Construction). The District has entered into an agreement with Starr Corp. to represent and act on the behalf of the District as needed.
- The difference between the bid and proposal requests.

1 **Regular Monthly Meeting 7:00 p.m.**

2
3 **I. Call to Order:**

4 The monthly school board meeting was called to order at 7:09 p.m. by Vice-chair Race. Meeting
5 was held in the Shoshone High School Art Room (#278) located at 61 East Highway 24,
6 Shoshone, Idaho.

7 Present:

8 **Board Members:** Vice-chair Lorie Race (acting as Chair), Trustees William Marsh, Oscar
9 Rodriguez and Sarah Thomas.

10 **Staff:** Dr. Rob Waite, Principal Kelly Wilkins, S.E.A. Representative Jackie Owens, and Clerk
11 Heather Wallace.

12 **Absent:** Chair Anthony Bozzuto- Excused by the Board of Trustees.

13 Principal Kelly Chapman- Attending the All Star Basketball games as Shoshone
14 has athlete representation. Excused by the Board of Trustees.

15 **Guest:** None

16
17 **II. Pledge of Allegiance:** Vice-chair Race led the Board and staff in the *Pledge of Allegiance*.

18
19 **III. Consideration of Public Input:**

20 *A Request to Appear* before the Board (4105F) was not presented to the board clerk at the time of
21 the meeting.

22
23 **IV. Reports:**

24 A. Shoshone Education Association (S.E.A.): Representative Jackie Owens reported the S.E.A.
25 held their annual Dr. Seuss Sucker Sale on March 04, 2021. The fundraiser earned \$516.70 to be
26 donated to the Idaho Children's Fund.

27 B. Shoshone Teachers: No report for March

28 C. Student Body: No report for March

29 D. Goals and School Improvement: As per Dr. Waite's request this was combined with VIII.
30 School Board Training- School Improvement: Summary of "District Annual" Discussion.

31
32 **V. Consent Agenda:**

33 A. Approval of Agenda

34 B. Approval of the Minutes

35 1. February 09, 2021: Regular Board Meeting

36 C. Weekly Principal/Superintendent Reports

37 D. Accept reports as presented

38
39 Trustee Thomas made a motion to accept the agenda as presented. Trustee Mash seconded.

40
41 Discussion: Principal Wilkins announced the elementary Leadership Team will be holding the
42 "Great Leadership Race". Students along with parents will go to a community business and
43 complete an activity based on the Seven Habits. The event will be held on a Saturday to
44 encourage parent and community involvement. Principal Wilkins also informed the Board she
45 sent out a survey to the elementary staff to get a feel of what is working well, what can be
46 improved and regarding professional development.

47
48 Vice-chair Race stated upon hearing no questions on item V. Consent Agenda called for Trustees'
49 vote. Motion passed by four aye votes to zero nay votes.

1 **VI. Financials:**

2 A. Accounts Payables

3 B. Financials: District

4 Secondary

5 Elementary

6
7 Trustee Thomas made a motion to approve the accounts payables and financials as presented.
8 Trustee Marsh seconded.

9
10 Discussion: Dr. Waite reported on behalf of the business manager the following:

11 1. Several adjustment and transfers were make within the February Financial
12 Statement.

13 2. REAP Funding (fund 262) was received.

14 3. GRA (grant reimbursement) was also received.

15 4. Fund 252 ESSER fund: Additional fund numbers are being added to
16 accommodate the ESSER II Funds when released.

17 5. Expenses in fund 252 (LEP) have been transferred to the general fund as
18 corrected coding. Next year's budget will show LEP expenses in the general
19 fund.
20

21 In further discussion, Dr. Waite explained the administration is working on the spending plan for
22 the ESSER II funds which may include construction of a Vo-Tech building and moving the food
23 service storage areas. Current ESSER I funds are being used for the relocating of the modular
24 building from the elementary wing to the East side of the school.
25

26 Vice-chair Race stated with no more questions or discussion, called for a vote asking all those in
27 favor accepting as presented say aye. All those that oppose say same sign. Motion carried by
28 four aye votes to zero nay votes.
29

30
31 **VII. Board Business:**

32 A. School Calendar 2021-2022

33 Trustee Thomas made a motion to approve the school calendar 2021-2022 as presented. Trustee
34 Rodriguez seconded.
35

36 Discussion: Dr. Waite stated the calendar is very similar to the current year's. The start of school
37 is a little later and will end June 2nd, 2022. Christmas break will be for two weeks. In order for
38 semester one and semester two to be equal in days, semester one will end after the Christmas
39 break. Dr. Waite mentioned one of the goals of the District is to not cut or reduce student/teacher
40 contact time. With this goal, it means the District's student education time is above the minimum
41 requirement of the State.
42

43 Vice-chair Race stated with no more discussion, called for a vote asking all those in favor of
44 accepting the 2021-2022 school calendar as presented say aye. All those that oppose same sign.
45 Motion carried by four aye votes to zero nay votes.
46

47 B. Policies to be adopted or amended:

48 Policy: 3060 Students: Education of Homeless Children (amend)

49 Policy: 4120 Community Relations: Uniform Grievance Procedure (amend)

50 Policy: 7218 Financial Management: Federal Grant Financial Management
51 System (amend)

1 Policy: 7450P1: Financial Management: Timely Obligation of Funds (adopt)
2 Policy: 7455: Financial Management: Federal Debarment and Suspension (adopt)
3 Policy: 8605: Non-instructional Operations: Retention of District Records
4 (amend)
5

6 Trustee Thomas made a motion to approve adopt and/or amend policies as presented. Trustee
7 Rodriguez seconded.
8

9 Discussion: Dr. Waite reviewed policies with the Board and explained policy adoption or
10 amendments are required by law. A short discussion on Policy 8605 regarding record retention of
11 district records including district emails, storage time limit, and storage devices.
12

13 Vice- Chair Race stated with no more questions or discussion to adopt or amend policies as
14 presented called for a vote asking all those favor accepting as presented say aye. All those that
15 oppose same sign. Motion carried by four aye votes to zero nay votes.
16

17 **VIII. School Board Training- School Improvement**

18 A. Summary of "State of the District" Discussion: At this time, Dr. Waite reviewed the State of
19 the District that took place over the months of January and February. The Board was in
20 agreement that the Clerk of the Board will type up the review in the traditional format for final
21 Board approval and signature.
22


23 **IX. Motion for Adjournment:**

24 A. Next Meeting:
25 Board Work Session:
26 Regular Board Meeting: Tuesday, April 13, 2021, at 7:00 p.m.
27 Shoshone High School Art Room (#278)
28 61 East Highway 24
29 Shoshone, Idaho 83352
30

31 Trustee Thomas made a motion to adjourn the meeting at 7:29 p.m. with Trustee Rodriguez
32 seconding.
33

34 Discussion: None
35

36 Vice-chair Race stated all those in favor say aye. Motion carried by four aye votes to zero nay
37 votes.
38

39 
40 Heather Wallace
41 District Clerk
42 March 09, 2021
43

44 This document serves as the official minutes of the March 09, 2021 Board Meeting. A recording
45 was made of this meeting.