

SHOSHONE JOINT SCHOOL DISTRICT NO. 312
BOARD OF TRUSTEES' MEETING MINUTES

Tuesday, July 11, 2023

6:30 p.m. Board Work Session

7:00 p.m. Regular Monthly Board Meeting

Board Work Session: 6:30 p.m.

Present:

Board Members: Vice-Chair Lorie Race acting as Chair of the Board. Trustees Eli Gough and Oscar Rodriguez. The board work session began at 6:34 p.m. It was noted a quorum was present for the work session.

Staff: Dr. Rob Waite, Principal Kelly Chapman, Shoshone Education Association (SEA) Representative Carrie Schutte, and Clerk Heather Wallace.

Absent: Chair Anthony Bozzuto, Trustee William Marsh, and Principal Kelly Wilkins due to prior commitments.

Guest: None

I. Construction Bond Communication Plan:

Dr. Waite has been working with representatives from Hawley Troxell Bond Counsel and Zions Public Finance, as a collaborative team to gather and produce financial information regarding the upcoming bond election.

Dr. Waite presented the Board of Trustees a printed a copy of suggested timelines for information to be distributed to the public for the bond election in August 2023. Documents of the timeline, informational projected bond cost, payment sources and tax impact have been filed with the official minutes. Dr. Waite also gave a re-cap of June's board meeting regarding the bond resolution that was passed by the Board of Trustees.

A Discussion took place on how to proceed getting word to the public regarding the bond election in August. Discussion included:

- Past bond elections and voter numbers for and against the bond.
- Send out official information from the District, including an official press release.
- Suggestions "on how to proceed" by Nick Miller (Hawley Troxell) and Zions.
 1. A personal touch by having informed; interested community members, staff, and board members, personally talk to 20 registered voters and deliver facts to voters.
 2. Giving information on how to register to vote if need be and the option of early voting.
 3. Vice-Chair Race recommended the District do some level of education to the public that includes the construction differences between past years' request and the current bond construction, what the District has been able to do with additional funding to address past concerns and construction, what changes the District has proposed for the bond, funds contributed to the bond amount by the state which will most likely pay for the bond interest.
 4. Face to face conversations with voters; not mass mailing brochures.
 5. Mrs. Schutte suggested the advertising be very selective on what media platform is used.
 6. Additional discussion took place on the visual document showing state paid funds at 63% and taxpayers would be responsible for 37%. The Board was in agreement using

- such visual is good information. Including monthly cost to tax payers.
7. Principal Chapman suggested a Board member be interviewed as public outreach.
8. Trustee Rodriguez suggested a visual of floor plans and construction. Taxpayers will be able to reconcile what the bond is paying for.
9. Discussion on handouts being in English and Spanish.
10. Information readily available for student registrations, meet and greet the teacher day, school activities, and the fair.
11. Discussion took place on who would be the lead / chair-person to lead the committee on getting the information out, keep track of number of voters contacted, master voter list, and organize a meeting for volunteers. Vice-Chair Race volunteered for the position.

In closing, Dr. Waite stated he will relay the information to the contacts Nick Miller and Zions Financial in order for them to help prepare documents.

Regular Monthly Meeting 7:00 p.m.

I. Call to Order:

The monthly school board meeting was called to order at 7:19 p.m. by Vice-Chair Lorie Race as acting Chair. Meeting was held in the Shoshone School Art Room (#278) located at 61 East Highway 24, Shoshone, Idaho.

Present:

Board Members: Vice-Chair Lorie Race. Trustees Eli Gough and Oscar Rodriguez. It was noted a quorum was present.

Staff: Dr. Rob Waite, Principal Kelly Chapman, Shoshone Education Association (S.E.A.) Representative Carrie Schutte, and Clerk Heather Wallace.

Absent: Chair Anthony Bozzuto, Trustee William Marsh, and Principal Kelly Wilkins due to prior commitments.

Guest: None

II. Pledge of Allegiance: Vice- Chair Race led the Board and staff in the *Pledge of Allegiance*.

III. Consideration of Public Input:

A. Request to Appear before the Board (4105F) was not presented to the board clerk at the time of or before the meeting.

IV. Reports:

A. S.E.A.: No report for the month of July.

B. Shoshone Teachers: Carrie Schutte reported two elementary teachers attended a conference on ESL Learning Strategies. The elementary staff received professional development from the Cultivating Young Readers Grant and is now using the knowledge to align the explicit instructional with the district's curriculum.

C. Student Body: No report for the month of July.

D. Goals and School Improvement: No report for the month of July.

ACTION ITEMS

V. Consent Agenda:

A. Approval of Agenda

B. Approval of the Minutes:

1. June 13, 2023

Regular Board Meeting Minutes including Budget
Hearing/ Fee Increase Hearing

C. New Hires: *Megan Anderson-*

PSR

Rebeka Christman-

Elementary Teacher

Lindsay Ingram-

Elementary Teacher

D Weekly Principal/Superintendent Reports

E. Accept as Presented

Trustee Rodriguez made a motion to accept the consent agenda as presented. Trustee
Gough seconded.

Discussion:

- Dr. Waite briefly reviewed the qualifications and other information of the new hires.
- PSR is a new position within the District and is similar to a behavior specialist. Traditionally the district contracts for most PSR services, but will be hiring one person to be an employee and working directly for the district.

Vice-Chair Race stated with no more discussion called for a vote of all those in favor of the
Consent Agenda, please say aye. All opposed, same sign. Motion carried unanimously.

VI. Financials:

A. Accounts Payables

B. Financial Statements-

District:

June 2023

Secondary Financial Statements-

June 2023

Elementary Financial Statements-

June 2023

Trustee Rodriguez made a motion to approve the Accounts Payables and Financial Statements as
presented. Trustee Gough seconded. It was noted the elementary financial statement was not
received in time for the board meeting.

Discussion: Dr. Waite presented a report from the business manager:

- Budgeted transfers between different funds were made to finish the fiscal year.
- Fund 277 was created for the Cultivating Readers Grant. Grant revenue and expenses were being coded to the general fund but the District recently received guidance on what fund code to be using. This change is reflected in the June financial statement.
- Fund 100-632-290 was created as a way to track federal employee's health insurance expense. This account is over by \$54,071.04 due to being a non budgeted item; but money is received for this item.
- \$10,167.61 has been added in interest to the state treasures account since the last printing of the financial statement. This brings the balance to \$2,117,197.58 in that account.
- Additional funds have been received for the reader board project. The total amount received for this fiscal year is \$7,567.50 and the account balance is \$12,292.50.
- End of the year reimbursement requests have been made and the annual audit is July 26-27, 2023

Vice-Chair Race inquired about fund 245 technology grant with receiving 160% of the budgeted revenue but spending 211% of the budgeted expense. Dr. Waite clarified there will be a transfer from this fund to an COVID/ESSER Fund for expenses.

In closing, Dr. Waite stated the plan is to purchase the reader board this summer, using money from the fund-raising account and the general fund as budgeted.

Vice-Chair Race asked if any other questions or discussions. Not receiving any called for a vote by all those in favor of the Accounts Payables and Financial Statements as presented say aye. All opposed, same sign. Motion carried unanimously.

VII. Superintendent Contract- Discussion Item

Dr. Waite opened discussion on renewing his current contract; which will expire in June 2024. Dr. Waite has thoroughly enjoyed his employment with the District and would like to continue for an additional three years. Dr. Waite asked if the Board of Trustees would entertain a 3-year renewal contract.

Per the Board of Trustees direction, Dr. Waite will prepare a proposal for a renewal contract and present to the Board of Trustees at the next board meeting for an action item.

VIII. School Board Training- School Improvement

A. Summer Updates:

Dr. Waite briefly reviewed the summer updates taking place within the District.

Discussion included:

- The janitorial staff go through room by room to clean, make minor repairs and getting rooms ready for the start of school.
- Summer includes a 4-week summer school for Jr. High students that are losing credits or students that are invited to attend. Summer school is in the mornings from 8:30 a.m. which includes breakfast at 8:00 a.m. and lunch at 12 p.m. Bus transportation is available to students if needed.
- Lunch in the park is one-going and is doing fairly well. The last day of the program will be July 27, 2023
- There are several different types of camps going throughout the summer, including sports camps, robotics camps, college pre-views, and educational camps.
- Teachers are participating in summer professional development and conferences. Most of the summer professional development and / or conferences are for individual goals and not a requirement of the District.
- Before school starts, the principals will have meetings with the teachers and necessary staff.

IX. Motion for Adjournment:

A. Next Meeting:

Tuesday: August 08, 2023

Board Work Session: 6:30 p.m.

Regular Board Meeting: 7:00 p.m.

Shoshone High School Art Room (#278)


61 East Highway 24

Shoshone, Idaho 83352

Trustee Rodriguez made a motion to adjourn the meeting at 7:36 p.m. with Trustee Gough seconding.

Discussion: None

Vice-Chair Race stated all those in favor say aye, all opposed, same sign. Motion carried unanimous and meeting was declared as officially closed.


Heather Wallace

District Clerk

July 11, 2023

This document serves as the official minutes of the July 11, 2023 Regular Board Meeting. An audio recording is available of this meeting.