

SHOSHONE JOINT SCHOOL DISTRICT NO. 312
BOARD OF TRUSTEES' MEETING MINUTES
Tuesday, May 14, 2024
6:30 p.m. Board Work Session
7:00 p.m. Regular Monthly Board Meeting

Board Work Session: 6:30 p.m.

Present:

Board Members: Vice-Chair Oscar Rodriguez, Trustees Margarita Juarez and Lorie Race. The board work session began at 6:33 p.m. It was noted a quorum was present for the work session.

Staff: Superintendent Dr. Waite, Principal Kelly Chapman, Shoshone Education Association (SEA) Representative Denice Christiansen, and Clerk Heather Wallace.

Absent: Trustee Jose Regalado- work related. Excused

It is noted that Zone 3 is vacant of a Trustee.

Principal Kelly Wilkins. Chaperoning the 5th Grade Camping Activity. Excused.

Guest: None

Before the beginning of the Work Session, Principal Chapman reviewed with the Board the physical set up plans for graduation.

I. Budget Committee Budget Review

Dr. Waite presented a power point titled *2023-2024 Budget Process Review* and reported the budget committee met on Thursday, May 2, 2024 to review the budget proposal for fiscal year 2024-2025.

Topics of discussion included:

- ❖ The definition of a budget.
- ❖ The four phases of the budget process:
 1. Proposed budget by the budget officer based on school goals. The district starts with zero based budgeting, meaning the needs and wants of the district are planned for. Then the revenue is added to balance the budget or the proposed budget is reviewed for changes and prioritizing to balance. Priorities identified for FY25 budget are for: one additional counselor, special programs' needs, maintain the career ladder, maintain benefits, and opportunities for students.
 2. The budget committee meets and reviews the proposed budget, ensure the district is planning to spend money appropriately, take input from others, approve the proposed budget to be presented to the school board.
 3. School trustees hold a budget hearing, take input from the community, and adopt the budget; therefore, giving the administration the spending authority.
 4. The district will operate under the adopted budget to implement plans and goals.
- ❖ Dr. Waite reviewed the ending cash balance for each year over a span of ten years.
- ❖ Dr. Waite noted the proposed budget included spending from the carryover to maintain and keep the budget balanced. The district is able to use carryover due to a healthy cash balance, interest rates creating additional income in accounts, ESSER money is being spent this year on extended day, restorative classroom and technology that was budgeted from the general fund in FY24 but then was transferred to allowable ESSER funding. The district budgeted for lower support units than received from the department of education, which created more revenue than budgeted. Finally, the recent legislation voted to reimburse school districts

1 for funding that was obligated. With the interest earned, ESSER funds, more support unit
2 funding, and reimbursement from legislation makes up most of the funding to cover the
3 shortfall in the budget.

4 ❖ Concerns:

- 5 1. Supplemental Levy Election on May 21, 2024. With new laws in place, school districts
6 are limited on how much advertising or discussion can be done related to levy and bond
7 elections.
8 2. The loss of Lottery and Maintenance Match Funding.
9 3. New legislation in the *School Modernization Facilities Fund*. The decision to take
10 funds annually over the ten-year period or all up front. Dr. Waite stated this will be an
11 ongoing discussion for the school board to entertain. Dr. Waite briefly explained the
12 core contents of this funding.

13 ❖ Further discussion took place on the tax relief bill that was implemented last year.

14 ❖ In closing, Dr. Waite stated the Budget Committee is recommending the budget as
15 presented, the district will publish and post budget information, and the budget hearing will
16 be presented during the June 11, 2024 meeting.

17
18 **Regular Monthly Meeting 7:00 p.m.**

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20 **I. Call to Order:**

21 The monthly school board meeting was called to order at 7:03 p.m. by Vice-Chair Oscar
22 Rodriguez. Due to the absence of a Chair, Vice-Chair Rodriguez conducted the regular meeting.
23 Meeting was held in the Shoshone School Art Room (#309) located at 61 East Highway 24,
24 Shoshone, Idaho.

25
26 **Present:**

27 **Board Members:** Vice-Chair Oscar Rodriguez, Trustees Margarita Juarez and Lorie Race. It
28 was noted a quorum was present.

29 **Staff:** Superintendent Rob Waite, Principal Kelly Chapman, Shoshone Education Association
30 (S.E.A.) Representative Denice Christiansen, and Clerk Heather Wallace.

31 **Absent:** Trustee Jose Regalado- work related. Excused

32 It is noted that Zone 3 is vacant of a Trustee.

33 Principal Kelly Wilkins. Chaperoning the 5th Grade Camping Activity. Excused.

34 **Guest:** None

35
36 **II. Pledge of Allegiance:** Vice-Chair Rodriguez led the Board and staff in the *Pledge of Allegiance*.

37
38 **III. Consideration of Public Input:**

39 A. *Request to Appear* before the Board (4105F): The clerk received no request to appear before
40 the Board.

41
42 **V. Reports:**

43 A. S.E.A.: No report for the month of May.

44 B. Shoshone Teachers: Mrs. Christiansen reported on the following:

45 ❖ The elementary is finishing the *Battle of the Books* competition. Recently the Shoshone
46 team took third place out of 12 teams in competition.

47 ❖ Elementary students are working on end of the year presentations.

48 C. Student Body: Student Luis Ayala reported on the 2023-2024 Robotics Team season. Each
49 Trustee was given a season report booklet and watched a video relating to the activities of the team.
50 Report included, competition status and placement, construction of the robot, demonstration of the

1 robot, troubleshooting and errors, funding, and members of the team. The Board thanked Luis for
2 attending and giving a great presentation.

3 D. Goals and School Improvement: Combined with *VIII. School Improvement*.

4
5 **ACTION ITEMS**

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7 **V. Consent Agenda:**

8 A. Approval of Agenda

9 B. Approval of the Minutes: April 09, 2024 Regular Board Meeting Minutes

10 C. Weekly Principal/Superintendent Reports

11 D. Accept as Presented

12
13 Trustee Race made a motion to accept the consent agenda as presented. Trustee Juarez seconded.
14 Vice-Chair Rodriguez asked for discussions on the consent agenda.

15
16 Discussion:

17 Dr. Waite reported Principal Wilkins was chaperoning the fifth grades "Outdoor School-Camping
18 Trip". Twenty-five fifth graders attended. Principal Chapman reported that Mr. Smith and Mr.
19 Gough's outdoor sports classes met with the fifth grade for one day to teach first aid, outdoor
20 survival, and such.

21
22 Principal Chapman reported:

- 23 ❖ The new reader board located at the HDHS is being installed.
- 24 ❖ Thirty-one students are on track to graduate.
- 25 ❖ The Aca-Deca Team completed at the national level and one student placed in the top ten
26 in the nation in one area of contest.
- 27 ❖ Testing is completed.
- 28 ❖ Both the elementary and secondary school have activities scheduled for the last few
29 weeks of school.

30
31 Vice-Chair Rodriguez called for more discussion on item VI., receiving none, called for a vote for
32 all those in favor of accepting the consent agenda as presented please say aye. Motion carried
33 unanimously.

34
35 **VI. Financials:**

36 A. Accounts Payable

37 B. Financial Statements: District April 2024

38 Secondary April 2024

39 Elementary April 2024

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41 Trustee Race made a motion to approve the Accounts Payables and Financial Statements as
42 presented. Trustee Juarez seconded.

43
44 Discussion: Dr. Waite read the following report from the business manager:

- 45 ❖ Qualifying salaries were submitted to ESSER.
- 46 ❖ The new shop building construction is beginning. Starr Corporation will begin the process
47 of bidding out the smaller construction packages. The bidding processed has changed
48 slightly as now the bids have to be opened at the school district office or a representative
49 from the school has to been in attendance at the location of where the bids are being opened.
- 50 ❖ The FY 2024 budget is coming to a close and is in good standing.

1 Vice-Chair Rodriguez asked if there were more discussion, receiving none, called for a vote of all
2 those in favor say aye. Motion carried unanimously.

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4 **VII. Board Business**

5 A. Policy 8200- Local School Wellness Policy- Amended
6 Trustee Race made a motion to approve the amended Policy 8200 as presented. Trustee Juarez
7 seconded.

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9 Discussion: Dr. Waite reported this is a mandatory policy in order to participate in the federal
10 food service program. Principal Chapman added that a committee met and reviewed the policy
11 closely and tailored the policy to meet the needs of the district.

12
13 Vice-Chair Rodriguez stated with no more discussion called for a vote of all those in favor say aye.
14 Motion carried unanimously.

15
16 **VIII. School Board Training- School Improvement**

17 A. Goal Nine: Students Needing Help will be Identified and Have RTI Intervention Plans
18 Developed.

19 Dr. Waite presented a power point and referenced Goal Nine of the District's Strategic Plan. Goal
20 Nine states "Students Needing Help Will Be Identified and Have RTI Intervention Plans
21 Developed".

22 Topics of discussion included:

- 23 ❖ Increase need for student support.
- 24 ❖ The district has set a goal to reach 100% of students in need.
- 25 ❖ History of Special Education Laws, criteria, recent clarification on eligibility requirements.
- 26 ❖ Process of identifying students that need extra help in any area, not only in special
27 education.
- 28 ❖ Team meetings, parent meetings, administration meetings to support the programs for
29 additional help for students.

30
31 **IX. Motion for Adjournment:**

32 A. Next Meeting:
33 Tuesday: June 11, 2024
34 Budget Hearing 6:30 p.m.
35 Board Work Session: 6:40 p.m.
36 Regular Board Meeting: 7:00 p.m.
37 Shoshone High School Art Room (#278)
38 61 East Highway 24
39 Shoshone, Idaho 83352

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41 Vice-Chair Rodriguez entertained a motion for adjournment.
42 Trustee Race made a motion to adjourn the meeting at 7:55 p.m. with Trustee Juarez seconding.

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44 Discussion: None

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46 Vice-Chair Rodriguez stated all those in favor please say aye. Motion carried unanimously and the
47 meeting was declared as officially closed.


Heather Wallace

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This document serves as the official minutes of the May 14, 2024 Regular Board Meeting. An audio recording is available of this meeting.