

District Policy

Proposed new policies and proposed changes in existing policies shall be presented for discussion at a regular or special Board meeting. Any proposed policy or amendment will be specified on the agenda for public viewing, posted before the meeting, and made available to board members with sufficient time to review before the presentation meeting. Ideas for new policies proposals should be referred to the superintendent for detailed study as needed prior to Board action on the proposal. The Board encourages the superintendent to contact other experts to have potential board policy researched. Interested parties, including any Board member, citizen, or employee of the Board may submit proposals, views, present data or arguments, orally or in writing, in support of or in opposition to proposed policy during the appropriate time. Any written statement by a person relative to a proposed policy or amendment should be directed to the District clerk prior to consideration of the policy.

Proposed new policies and proposed changes in existing policies will not be voted until they have been studied, presented to the Board for review, and posted on the agenda for public review unless needed to meet emergency conditions or special events which will take place before the complete process can be followed.

All new or amended policies shall become effective upon adoption; unless a specific effective date is provided in the motion for adoption.

Policies as adopted or amended shall be made a part of the minutes of the meeting at which action was taken, and shall also be included in the District's policy manual. Policies of the District shall be reviewed annually by the Board.

It is considered District policy to follow State and Federal Laws and Regulations. **It is District policy that employees function within the framework of laws, court decisions, attorney general's opinions, State Department of Education regulations and similar mandates from the state and national levels of government.**

Administration in Absence of Policy

In cases where action should be taken and where the Board has provided no policies or guides for administrative actions, the superintendent or designee shall have to power to act.

His or her decisions, however, may be subject to review by action of the Board. In addition, it shall be the duty of the superintendent to inform the Board of significant actions.

Suspension of Policies

Under circumstances which require a waiver of a policy, the policy may be suspended by a majority vote of the members present. In order to suspend a policy, all trustees must have received written notice of the meeting which included a proposal to suspend the policies with an explanation of the purpose of such proposed suspension. If such a proposal is not made in writing in advance of the meeting, the policies may only be suspended by a unanimous vote of all trustees present.

Policy Manuals

The Superintendent shall develop and maintain a current policy manual which contains the policies of the District. Each administrator, as well as staff, students and other residents, shall have ready access to the manual. All policy manuals distributed to anyone shall remain the property of the District and shall be subject to recall at any time.

Legal References: I.C. § 33-506 Organization and government of board of trustees.
 I.C. § 33-512 Governance of schools.

Policy History:

Adopted on: June 10, 2008;

Revised on: September 10, 2013; October 11, 2022

Reviewed in: September 2013, October 2022