

## Shoshone Joint School District No. 312

### INSTRUCTION

2620

#### Progress Report/Report Cards

The Board believes that the cooperation of school and home is a vital ingredient in the growth and education of the student and recognizes the responsibility to keep parents informed of student welfare and progress in school.

If a student's performance in the classroom is unsatisfactory, notice will be sent home in a timely manner. Parents and students should both make an effort to improve the student's study habits so the student will improve their grades to passing before the quarter ends.

The issuance of grades and progress reports on a regular basis serves as the basis for continuous evaluation of the student's performance and determining changes that should be made to effect improvement. These reports shall be designed to provide information that will be helpful to the student, teacher, counselor and parent and shall be prepared at the end of each quarter and semester.

#### Grading

Each teacher will use his/her own method of arriving at the student's grade. It will be a matter of record, and the teacher should be able to show students and parents how each grade was determined. Grades the teacher gives will not be changed by others unless the teacher is found to have committed fraud or gross incompetence after a complete investigation.

All middle school students (grades 6, 7 and 8) must have passed the basic courses, which include English, Mathematics, Reading and Science. Failure to pass any of these courses will result in a deficiency, which could include taking an additional course in this subject again, or assignment to an alternative setting determined by the principal.

Any middle school student failing four or more classes each semester may be retained at that grade level for the next school year. This could involve repeating all seven classes.

It is recommended that percentage scores be converted to letter grades on the following basis:

4.0 = A (Superior)

3.0 = B (Above Average)

2.0 = C (Average)

1.0 = D (Below Average)

0.0 = F (Failing)

Inc. = (Incomplete) If not completed within a reasonable time as determined by the teacher and/or principal, shall automatically be recorded as an F.

E (Conditional) If the conditions, as determined by the teacher and/or

principal, are met during the following grading period, the grade will be recorded as D; and if the conditions are not met, the grade will be recorded as F.

The valedictorian will be determined at the end of the first semester of the senior year. The determination will be made by adding the total grade points earned in the seven contiguous semesters since enrolling as a freshman. The student with the highest number of academic points earned will be declared the valedictorian. The student with the next highest total will be the salutatorian. Only an absolute numerical tie will result in a co-valedictorian and/or co-salutatorian being declared.

Policy History:

Adopted on: June 10, 2008

Revised on: October 8, 2013

Reviewed in; October 2013