Shoshone Joint School District No. 312

PERSONNEL **5720**

Volunteers / Contractors

The District recognizes the valuable contributions made to the total school program by members of the community who act as volunteers. Any individual at school for longer than a very short visit is considered a volunteer. A volunteer by law is an individual who:

1. has not entered into an express or implied compensation agreement with the District;

2. is excluded from the definition of "employee" under the appropriate state and federal statutes;

3. may be paid expenses, reasonable benefits and/or nominal fees in some situations; and

4. is not employed by the District in the same or similar capacity for which he/she is volunteering.

District employees who work with volunteers shall clearly explain duties for supervising children in school, on the playground and on field trips. An appropriate degree of training and/or supervision of each volunteer shall be administered commensurate with the responsibility undertaken. Volunteers are expected to review with the appropriate staff member the volunteer agreement and sign the document before volunteering. The volunteer agreement will be located in the staff handbook.

In order to maintain a safe environment for the students of this District, the names of all contractors (including subcontractors) who perform work on school property will be provided to the District in advance of performing work on school property. The names of contractors will be checked against the statewide sex offender register and any contractor who is listed on such registry will not be allowed to perform work on school property.

Cross Reference:	5110	Fingerprints and Criminal Background Investigations
	4600	Volunteer Assistance
	4420	Sex Offenders
Legal Reference:	I.C. § 33-512	Governance of schools

Policy History:
Adopted on: June 10, 2008
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