Shoshone Joint School District No. 312 FINANCIAL MANAGEMENT

7405

Public Works Contracting and Procurement

No contract involving a public works project shall be let to any contractor who is not licensed as required by the laws of this State. Further, the District shall at all times adhere to the bidding requirements for public works contracting and procurement as set out in State law.

Public Works Contractor Licensure Requirements

\$0 to \$50,000

No licensure requirement

IC 54-1903(9)

\$50,000 and above

Licensure required

IC 54-1903(9)

Exemptions from Public Works Contractor Licensure

Less than \$50,000 for construction.

Single project with any number of trades

IC 54-1903(9)

alteration, improvement, or

repair.

Pursuant to the provision of, Chapter 10, Title 46 Idaho Code

IC 54-1903(11)

Any construction, alteration, or repair due to an emergency.

Public Works Construction Bidding

\$0 to \$50,000

No bidding requirements

IC 67-2803(2)

IC 67-2805(1)

\$50,000 to \$200,000

Semi-formal bidding: Issue written requests for bids describing the work

to at least 3 licensed contractors. Allow 3 days for written response; objections 1 day prior to bid. Keep records for 6 months. Accept low bid,

or reject all bids.

\$200,000 and above

Formal bidding 2 **Options A & B**:

IC 67-2805(2)

Category A – Open to all licensed contractors. Publication requirements. Written objections allowed. May request bid security/bond. Accept low

bid, or reject all bids. See code for details. (IC 67-2805(2)(a).)

 $\textbf{Category B} - \text{Open to pre-qualified contractors. After pre-qualification is determined, the bidding process is in the same manner as Category A. (IC \\$

67-2805(2)(b).)

Legal Reference: I.C. § 54-1903

Unlawful to Engage in Public Works Contracting

Without License - Exemptions

I.C. § 67-2801 et seq. Purchasing by Political Subdivisions

Policy History:

Adopted on: August 11, 2009 Revised on: December 12, 2017

Reviewed: June 2015/ December 2017